Office of Financial Aid & Scholarships 2027-2028 Inability to Obtain Verification of Non-Filing (VNF) Letter Acknowledgement Student

Student name (Last name, First name)	
A-State ID number	Cell phone number

Non-tax filer Students are required to provide a Verification of Non-Filing letter from the IRS. If you were unable to acquire this information, please complete this form. **This form must be signed in the presence of a Notary Public.**

Section 1: Student Non-Tax Filer

I certify that I, _____, made an attempt to obtain a Verification of Non-Filing Letter directly from
(Print Name)
the IRS. I have allowed at least 10 business days and have been unsuccessful in securing the requested document. I also certify that a 2025 Federal Tax Return was not filed, nor required to be filed.

X_____ _____
Student Signature **Date**

Section 2: Spouse Non-Tax Filer

I certify that I, _____, made an attempt to obtain a Verification of Non-Filing Letter directly from
(Print Name)
the IRS. I have allowed at least 10 business days and have been unsuccessful in securing the requested document. I also certify that a 2025 Federal Tax Return was not filed, nor required to be filed.

X_____ _____
Spouse Signature **Date**

Section 4: Certificate of Acknowledgement

State of _____
County of _____

On this the _____ day of _____, 20____ before me _____, the undersigned notary, personally
(Notary's Name)
appeared _____known to me (or satisfactorily proven) to be the person whose name(s) is/are subscribed to
(Printed name of signer)
the within instrument and acknowledged that he/she/they executed the same for the purposes therein contained. In witness whereof I hereunto set my hand and official seal.

Notary Signature: _____

My Commission Expires on: _____ [Notary Seal]

Mail: **Office of Financial Aid and Scholarships**
P.O. Box 1620 State University, AR 72467