

**ARKANSAS STATE UNIVERSITY
PRE-TEACHER INTERN CHECK FORM
ELED K-6, SPED K-12, AND MCH 4-8**

Campus (check one): ANC Beebe EACC Jonesboro Mid-South Mt. Home

Teaching Intern Semester: _____

Student: _____ ASU ID# _____

Major _____ Middle Level Subject Area _____ Catalog Year _____

Current Phone #: _____ Advisor: _____

E-Mail Address _____ Admission Date: _____

This is a checkpoint that includes the prerequisites to the capstone teaching intern semester. The process has been implemented to assist you in determining your eligibility for the teaching internship. Deficiencies identified at this point can possibly be eliminated between now and the beginning of your capstone internship semester.

Current transcript(s) must accompany this form. (Unofficial transcripts from all institutions)

I. Cumulative Degree Hours

Hours GPA

Current Cumulative Degree Hours _____

 Semester Hours of Current Enrollment _____

 Semester hours enrolled in last semester before the capstone teacher internship _____

 Summer Enrollment _____

Total semester hours must equal 90 or more _____

II. Major/Professional Education Requirements

Hours completed in the major & professional education course requirements: _____

Major GPA: _____

List of major and professional education course requirements: Format – Semester: Prefix and Number

Current Semester: Prefix & Number	Semester: Prefix and Number	Semester; Prefix and Number
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Date Filed (office use only): _____

III. List of Departmental, Specialty Area and General Education Requirements Remaining:

Format – Semester: Prefix and Number

IV. To complete the program for licensure, students are required to have a passing score on each state approved content assessment and must take the state-approved pedagogical (PLT) assessment. (Subject to change)

V. Technology requirement: All interns are required to have access to an iPad or iPad mini during their internship for supervision/communication and access to important documents.

VI. I, _____, understand that I will meet the minimum requirements for teaching capstone internship if I have met the following criteria (See page 9 of the Teacher Education Handbook):

1. Formal admittance to the Teacher Education Program.
2. Attainment of Senior standing – 90 semester hours
3. Completion of a Pre-Teacher Intern Check form filed with the Office of Professional Education Programs
4. Completion of professional education courses for the professional education/major courses for elementary education, special education, and middle level majors with the exception of the of the capstone teaching internship semester (All students must have a ‘C’ or better in the Professional Education courses, including Exceptional Student in the Regular Classroom)
5. Attainment of a minimum overall grade point average of 2.70 in all work taken and a grade point average of 2.70 in the major area. (Must be maintained through graduation) **Prior to August 24, 2015: GPA of 2.50**
6. Completion of prescribed department requirements
7. Completion of Intent application forms for capstone teaching internship eight weeks before the end of the semester or one week before the pre-registration date of the semester preceding capstone teaching internship
8. Attendance at the mandatory orientation and seminar sessions for the capstone teaching internship
9. Verification of clearance of disqualifying offenses listed on pages 27-28 of the Teacher Education Handbook
10. Verification of clearance of the Child Maltreatment background check on page 53 of the TE Handbook

List any additional requirements you must meet:

Should I not meet the requirements after this semester, I must postpone my capstone teaching internship semester until I have met the minimum requirements. Furthermore, my advisor will complete an admission validation form at the beginning of the capstone internship semester and if I do not meet all capstone internship admission requirements, I must postpone my capstone teaching internship semester.

I further acknowledge that during the capstone internship semester I am not permitted to enroll in other university/college courses including correspondence, web, distance learning, or courses at other universities/colleges. I will only be enrolled in the capstone internship course (s).

According to the ADE policies governing programs for educator licensure (Rule 8.04), I must “before entering a classroom to complete a supervised clinical practice”, provide documentation that my Child Maltreatment Central Registry and ASP/FBI fingerprint background checks have been approved at the ADE, AELS Public Site.

Capstone Teacher Intern’s signature

Date

Advisor’s signature

Date

A copy is retained by the advisor, a copy by the student, and the original copy is to be submitted to the office of Professional Education Programs, Education Building, Room 213.