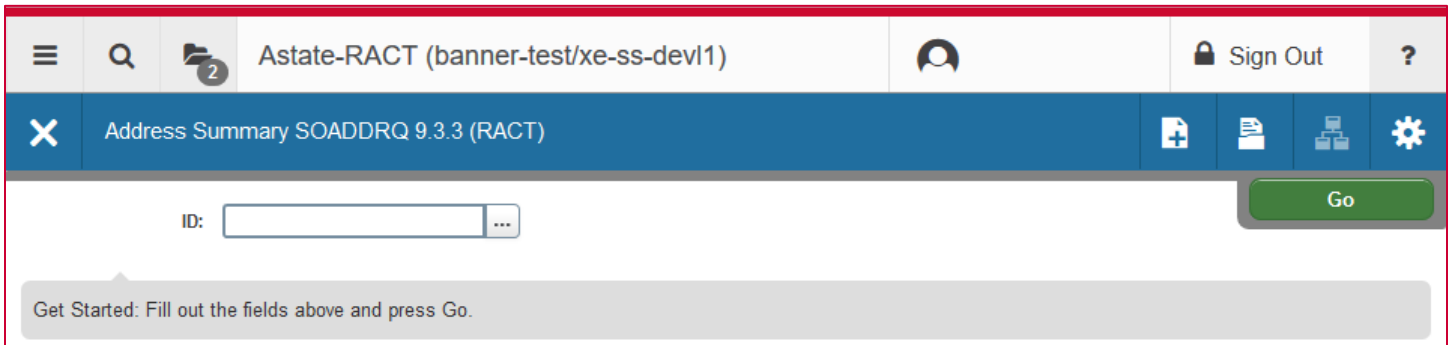


Banner 9 – Address Summary (SOADDRQ)

Search for “SOADDRQ” using either “Search...” on the home screen or the upper left corner magnifying glass.



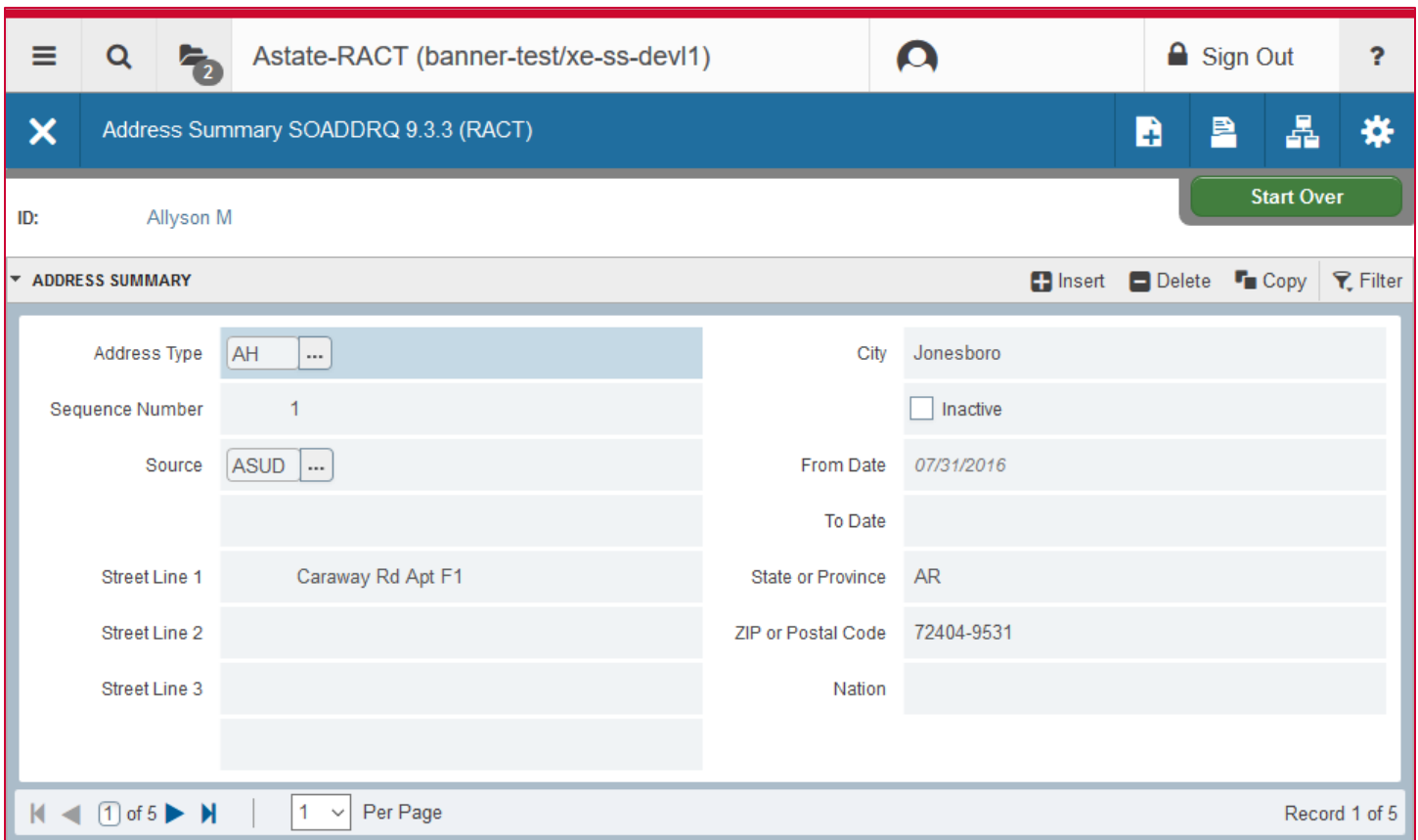
Address Summary SOADDRQ 9.3.3 (RACT)

ID: ...

Get Started: Fill out the fields above and press Go.

Enter the student’s ID number in the “ID” field and click “Go”.

Address records for the student will populate the screen.



Address Summary SOADDRQ 9.3.3 (RACT)

ID: Allyson M

ADDRESS SUMMARY

Address Type	AH ...	City	Jonesboro
Sequence Number	1	<input type="checkbox"/> Inactive	
Source	ASUD ...	From Date	07/31/2016
		To Date	
Street Line 1	Caraway Rd Apt F1	State or Province	AR
Street Line 2		ZIP or Postal Code	72404-9531
Street Line 3		Nation	

1 of 5 | 1 Per Page Record 1 of 5

You can scroll through the records using the arrows on the bottom left. To view more than one record per page use the “Per Page” drop-down box to select the number of records you’d like to view at once.

NOTE: If the “Inactive” box is checked this address is no longer a valid way to reach the student.

To add a record click the “Insert” button on the record toolbar. Use “Delete” to remove records.

To look up a different student’s information, click “Start Over” on the upper right.

NOTE: Some personal identifying information, including ID Number, has been redacted.