

## **Banner 9 Core Meeting Recap**

**June 16, 2017**

HT opened the meeting with review of the June 16, 2017 Banner Core Meeting Update document. The group discussed the proposed date for releasing the testing instance to users and the process we hope to follow to document/research/correct any issues found during user testing.

- DBA's will provide a link to the Banner 9 instance when it is ready.
- Users will contact their assigned programmer/analyst with issues – not on-line.
- Testing plans should include review and testing of all forms and all daily/weekly/quarterly/annual/etc. processes

Lori mentioned that from her conversation with Ellucian many of the HR defects will be addressed in June patches and Sara explained the to-be-released patches require Banner 8.x to be current on patches. After discussion regarding fiscal EOY processing, ITS instance management, and current on-going testing for other projects that must be preserved it was decided to tentatively schedule patches and upgrades to the RACT instance beginning 7/15.

As requested by Henry at the first meeting, Tracy provided a limited number of copies of her review of critical dates/processes from which she worked backwards to determine the necessary go-live dates for Student Admin Pages. She will provide an electronic copy to be posted on the website and it is suggested that each area complete a similar exercise to help with the preferred scheduling of go-live dates.

Henry suggested our regular meeting be every 3<sup>rd</sup> Thursday and there was no objection. Henry will forward a recurring appointment.