



**Full-time enrollment is considered:**

- Undergraduate students: Enrolled in at least 12 credit hours
- Graduate students without an assistantship: Enrolled in at least 9 credit hours
- Graduate students with an assistantship: Enrolled in at least 6 hours
- Doctoral students who have passed comprehensive exams: Maintenance of continual doctoral enrollment (at least two credit hours in fall and spring, and one credit hour in summer)

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**TO BE COMPLETED BY STUDENT**

Name: \_\_\_\_\_

A-State ID: \_\_\_\_\_ Department: \_\_\_\_\_

Level:  Undergraduate  Graduate  ESL Expected graduation date: \_\_\_\_\_

Semester requesting reduced course load:  Fall  Spring  Summer (first) year: \_\_\_\_\_

Number of credits you will take: \_\_\_\_\_

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**TO BE COMPLETED BY ACADEMIC ADVISOR**

There are limited situations in which an international student may take a reduced course load. Listed below are the only legally acceptable reasons; please check all that apply.

Student is having difficulty in their first semester with:

- Language (English)
- Reading Requirements
- American teaching methods
- Improper course placement

**Graduate students only:** Student has already completed all required formal coursework and the only degree requirements remaining include research, projects, thesis, or equivalent. To be eligible, graduate student must enroll in at least one credit hour of research, projects, thesis or equivalent. (Once submitted, this reduced course load form will suffice for all future semesters.)

Student will graduate at the end of this semester.

Student has a medical condition (attach documentation from a licensed health care provider).

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

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**INTERNATIONAL STUDENT ADVISOR AUTHORIZATION**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  Approved  Denied