

**Arkansas State University
Acknowledgment of Conditional Offer of Employment
Pending Background Checks**

Arkansas State University allows a Final Applicant to begin work pending receipt of required background checks only if operations cannot be carried out in the absence of the Final Applicant.

I acknowledge that as a Final Applicant I am beginning work pending receipt by Arkansas State University of my background checks. I understand and agree that, if satisfactory results of the background checks are not obtained, the Conditional Offer of Employment will be withdrawn and I will be removed from employment.

Applicant Printed Name

Applicant Contact Phone Number

Applicant Email Address

Applicant Signature

Date

I acknowledge that operations cannot be carried out in the absence of the Final Applicant listed above and approved the applicant to begin employment prior to receipt of a satisfactory background check.

Dean or Administrative Official

Date

Position Conditionally Offered (Title/Number)

Hiring Department