Formatting titles of works in MLA format

A-State Online Writing Center

Knowing how to format titles of other works can be confusing . . .

Here is a guide to help you know if you're formatting those titles in your papers correctly!

1.Capitalization

<u>DO</u> capitalize the first word, the last word, and all other "principal" (or vital) words within a title.

- "Principal" words can be any parts of speech that hold significance to the title, including verbs, nouns, adverbs, pronouns, subordinating conjunctions, and adjectives.
 - Examples of subordinating conjunctions include: "after, although, as if, as soon as, because, before, if , that, unless, until, when, where, while"

Examples of titles (and "principal" words in them):

Verbs: Catching Fire by Suzanne Collins

Nouns: The Chronicles of Narnia by C.S. Lewis

Adverbs: Dearly, Nearly, Insincerely by Brian P. Cleary

Pronouns: She Said Yes by Misty Bernall

Subordinating Conjunctions: Darkness Before Dawn by Sharon M. Draper

Adjectives: Brown Bear, Brown Bear, What Do You See? by Bill Martin Jr.

<u>DO NOT</u> capitalize these parts of speech when they fall in the middle of a title:

Coordinating Conjunctions: "and, but, for, nor, or so, yet"

Example: The Princess and the Frog

Articles: "a, an, the"

Example: To Kill a Mockingbird

Prepositions: "against, as, between, in, of, to"

Example: The Wizard of Oz

The "to" of infinitive phrases: to do, to see, to have

Example: How to Draw: Drawing And Sketching Objects And Environments From Your Imagination by Scott Robertson

ITALICS VS. QUOTATION MARKS WHEN WRITING TITLES

Usually, you italicize large works and put quotation marks around smaller works

• Follow the graphic on the next page to know what to italicize and what to wrap in quotation marks!

When to Use <i>Italics</i>	When to Use "Quotation Marks"
 The title of an entire novel or book: The title of a magazine or newspaper The title of a music album The title of a film/movie The title of a television show The title of a website 	 The title of a chapter from a book The title of an essay The title of a short story The title of a poem The title of a play The title of a specific article from a magazine or newspaper The title of a single episode from a TV show The name of an online article or web post

Exceptions to these rules (titles that are neither quoted nor italicized):

- Scripture from religious texts
- Titles of acts, political docs, other components of law
- Titles of seminars, courses, workshops, etc.

Works consulted

- <u>https://www.grammarcheck.net/capitalization-in-titles-101/</u>
- <u>https://www.wikihow.com/Capitalize-a-Book-Title</u>
- <u>https://secondary.oslis.org/cite-sources/mla/how-to-capitalize-and-punctuate</u>

titles#:~:text=Do%20not%20italicize%20or%20put,%2C%20like%20Glacier%20National%20Park