# Arkansas State University
# Financial Aid & Scholarships
# Degree Completion Plan

**Financial Aid Office Use ONLY**
___ BBAY* ___ Appeal ___ Post Degree ___ Prerequisites*

*BBAY students must include a BBAY Request Form
*Prequisites must include a Preparatory Coursework

ARKANSAS STATE UNIVERSITY

This form is to be completed by the student's academic advisor or authorized representative within the academic department. Its purpose is to assist in clarifying the student's degree completion date, which is used to determine appropriate financial assistance.

## ▶ Step 1 - Student Information

| | |
|---|---|
| Student name (Last name, first name) | |
| A-State ID number | Cell phone number |

## ▶ Step 2 - Degree Information

| | |
|---|---|
| Degree being sought | Advisor's name |
| Total hours required to complete degree | Academic department |
| Hours remaining to complete degree | Expected graduation date (semester/year) |
| Has the student been admitted into this degree program? ❑ Yes ❑ No | |

## ▶ Step 3 - Tentative Plan for completing the degree

| Term | Course Name/Number | # of Hours | Term | Course Name/Number | # of Hours |
|---|---|---|---|---|---|
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## ▶ Step 4 - Signatures

**X**

**Advisor Signature** **Date**

**X**

**Student Signature** **Date**