

Arkansas State University 2012-2013 Financial Aid & Scholarships New Verification Information



New for 2012-2013 - The US Department of Education and the Internal Revenue Service (IRS) have collaborated to develop a tool that simplifies the completion of the FAFSA application. The IRS Data Retrieval tool allows FAFSA applicants and parents to request and retrieve their tax data directly from the IRS. Once this data is retrieved from the IRS, it can be transferred to the FAFSA application. Using this tool guarantees your information will be correct and your financial aid will be processed more quickly.

▷ **In order to complete the Verification Process, students must do the following:**

- ☐ **Complete & sign** the 2012-2013 ASU Financial Aid & Scholarships Verification Statement.
Parent must sign if student is dependent.

- ☐ **Provide Tax Information:**

-DO NOT SUBMIT A COPY OF YOUR ACTUAL TAX RETURN TO THE FINANCIAL AID OFFICE.

-Complete one of the following:

- a. Use the IRS Data Retrieval Tool when completing the FAFSA to transfer 2011 Tax Information directly from the IRS,
OR
- b. If you are unable or choose not to use the IRS Data Retrieval Tool, you must submit a **2011 IRS Tax Transcript****(see instructions below).

Note: If you have already completed your 2012-2013 FAFSA and did not use the IRS Data Retrieval Tool, go to fafsa.gov, log in to the student's FAFSA and make corrections in the Financial Information Section to determine if you can use the tool to transfer your information.

****IRS Tax Transcript Instructions:**

To obtain an IRS tax return transcript, go to www.irs.gov and click on the "Order a Return or Account Transcript" link, or call 1-800-908-9946. Make sure to request the **"IRS TAX RETURN TRANSCRIPT"** and not the "IRS tax account transcript." You/your parents will need the Social Security Number, date of birth, and the address on file with the IRS used when filing the 2011 Tax Return. It takes up to two weeks for IRS income information to be available for electronic IRS tax return filers, and up to eight weeks for paper IRS tax return filers. If you are married and you and your spouse filed separate 2011 tax returns, you must submit tax return transcripts for both you and your spouse.

Arkansas State University

2012-2013 Financial Aid & Scholarships

Verification Statement



Your 2012–2013 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law says that before awarding Federal Student Aid, we may ask you to confirm the information you reported on your FAFSA. To verify that you provided correct information the financial aid administrator at your school will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences, your FAFSA information may need to be corrected. You must complete and sign this worksheet, attach any required documents, and submit the form and other required documents to the financial aid administrator at your school. Your school may ask for additional information. If you have questions about verification, contact your financial aid administrator as soon as possible so that your financial aid will not be delayed.

Student Name (Last Name, First Name, Middle Name/Initial)
ASU ID Number
Phone Number ()

▷ Information About Family Members

Please indicate marital status as of today:

✓	Student Marital Status	Date of Occurrence
<input type="checkbox"/>	Married/Remarried	
<input type="checkbox"/>	Divorced	
<input type="checkbox"/>	Separated	
<input type="checkbox"/>	Single	
<input type="checkbox"/>	Widowed	

✓	Parent Marital Status	Date of Occurrence
<input type="checkbox"/>	Married/Remarried	
<input type="checkbox"/>	Divorced	
<input type="checkbox"/>	Separated	
<input type="checkbox"/>	Single	
<input type="checkbox"/>	Widowed	

List people in your household, include:

- Yourself, spouse (if married), and children, **OR**
- Yourself and your parent(s) (including step-parent) if you are under age 24 and will not provide more than half of your childrens' support, **AND**
- Your parents' other children, if your parent(s) will provide more than half of the other childrens' support from July 1, 2012 through June 30, 2013, **AND**
- Other dependent individuals that live in your household and receive half of their support from your household, and will continue to be supported by your household from July 1, 2012 through June 30, 2013. (Additional documentation may be required)

Indicate the name of the college for any family member (not including graduate students) who will be attending at least half-time (six credit hours) and is working toward a degree or certificate at a school eligible to participate in the Federal Student Aid programs. Attach additional page if needed.

Full Name	Age	Birthdate	Relationship to Student	College	Enrolled at Least Half-Time
Janet Jones(example)	20	03/01/1991	Sister	Central University	Yes
			Self		

▷ Supplemental Nutrition Assistance Program (SNAP, formerly known as food stamps)

- ☐ No one living in the household received SNAP benefits in 2010 or 2011.
- ☐ One or more persons living in the household received SNAP benefits in 2010 or 2011. If asked by the school, I will provide documentation of the receipt of SNAP benefits during 2010 and/or 2011.

