

Arkansas State University 2012-2013 Financial Aid & Scholarships New Verification Information



New for 2012-2013 - The US Department of Education and the Internal Revenue Service (IRS) have collaborated to develop a tool that simplifies the completion of the FAFSA application. The IRS Data Retrieval tool allows FAFSA applicants and parents to request and retrieve their tax data directly from the IRS. Once this data is retrieved from the IRS, it can be transferred to the FAFSA application. Using this tool guarantees your information will be correct and your financial aid will be processed more quickly.

In order to complete the Verification Process, students must do the following:

□ <u>Complete & sign</u> the 2012-2013 ASU Financial Aid & Scholarships Verification Statement. Parent must sign if student is dependent.

☐ Provide Tax Information:

-DO NOT SUBMIT A COPY OF YOUR ACTUAL TAX RETURN TO THE FINANCIAL AID OFFICE.

-Complete one of the following:

a. Use the IRS Data Retrieval Tool when completing the FAFSA to transfer 2011 Tax Information directly from the IRS,

OR

b. If you are unable or choose not to use the IRS Data Retrieval Tool, you must submit a **2011 IRS Tax Transcript****(see instructions below).

Note: If you have already completed your 2012-2013 FAFSA and did not use the IRS Data Retrieval Tool, go to fafsa.gov, log in to the student's FAFSA and make corrections in the Financial Information Section to determine if you can use the tool to transfer your information.

**IRS Tax Transcript Instructions:

To obtain an IRS tax return transcript, go to www.IRS.gov and click on the "Order a Return or Account Transcript" link, or call 1-800-908-9946. Make sure to request the "IRS TAX RETURN TRANSCRIPT" and not the "IRS tax account transcript." You/your parents will need the Social Security Number, date of birth, and the address on file with the IRS used when filing the 2011 Tax Return. It takes up to two weeks for IRS income information to be available for electronic IRS tax return filers, and up to eight weeks for paper IRS tax return filers. If you are married and you and your spouse filed separate 2011 tax returns, you must submit tax return transcripts for both you and your spouse.

Arkansas State University 2012-2013 Financial Aid & Scholarships



Verification Statement

Your 2012–2013 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law says that before awarding Federal Student Aid, we may ask you to confirm the information you reported on your FAFSA. To verify that you provided correct information the financial aid administrator at your school will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences, your FAFSA information may need to be corrected. You must complete and sign this worksheet, attach any required documents, and submit the form and other required documents to the financial aid administrator at your school. Your school may ask for additional information. If you have questions about verification, contact your financial aid administrator as soon as possible so that your financial aid will not be delayed.

/ou nave questions about verification, contact your financial aid administrator as soon as possible so that your financial aid will not be delayed.								
Student Name (Last Name, First Name, Middle Name/Initial)								
A	SU ID Number							
Ph	none Number (
	Information About Fan	<u> </u>						
	ase indicate marital status as of			4	D + 60	Ī		
<u>✓</u>	Student Marital Status	Date of Occurrence	✓	Parent Marital Status	Date of Occurrence			
	Married/Remarried			Married/Remarried				
	Divorced			Divorced				
	Separated			Separated				
	Single			Single				

Widowed

List people in your household, include:

Widowed

- Yourself, spouse (if married), and children, **OR**
- Yourself and your parent(s) (including step-parent) if you are under age 24 and will not provide more than half of your childrens' support, **AND**
- Your parents' other children, if your parent(s) will provide more than half of the other childrens' support from July 1, 2012 through June 30, 2013, **AND**
- Other dependent individuals that live in your household and receive half of their support from your household, and will continue to be supported by your household from July 1, 2012 through June 30, 2013. (Additional documentation may be required)

Indicate the name of the college for any family member (not including graduate students) who will be attending at least half-time (six credit hours) and is working toward a degree or certificate at a school eligible to participate in the Federal Student Aid programs. Attach additional page if needed.

Full Name	Age	Birthdate	Relationship to Student	College	Enrolled at Least Half-Time
Janet Jones(example)	20	03/01/1991	Sister	Central University	Yes
			Self		

\triangleright Supplemental Nutrition Assistance Program (SNAP, formerly known as food stamp
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No one living in the household received SNAP benefits in 2010 or 2011.

• One or more persons living in the household received SNAP benefits in 2010 or 2011.	If asked by the school, I will provide
documentation of the receipt of SNAP benefits during 2010 and/or 2011.	r

2011 Tax Information				
the tool, go to FAFSA.gov, log in section of the form. From there, 2011 IRS income tax information	by using the IRS Data Retrieval To to your FAFSA record, select "Ma follow the instructions to determin in into your FAFSA. It takes up to the IRS tax return filers, and up to eig	ke FAFSA Corrections," and nave if you are eligible to use the Illumous weeks for IRS income information.	vigate to the Financial Information RS Data Retrieval Tool to transfer mation to be available for the IRS	
Student Information:		Parent/Step-Parent or Student's Spouse Information:		
Check one box only: ☐ I used the IRS Data Retrie information on the FAFSA		Check one box only:☐ I used the IRS Data Retrieval Tool to transfer 2011 tax information on the FAFSA.		
☐ I did not use the IRS Data into fafsa.gov and transfer	Retrieval Tool, but will log back my tax information.	☐ I did not use the IRS Data Retrieval Tool, but will log back into fafsa.gov and transfer my tax information.		
Transcript**.	o. I will submit a 2011 IRS Tax	☐ I am unable or choose not to use the IRS Data Retrieval Tool in FAFSA on the Web. I will submit a 2011 IRS Tax Transcript** .		
☐ I am attaching r	ny 2011 IRS Tax Transcript**.	☐ I am attaching r	my 2011 IRS Tax Transcript**.	
☐ I will submit my the school later.	y 2011 IRS Tax Transcript** to	☐ I will submit my 2011 IRS Tax Transcript ** to the school later.		
☐ I filed an amended 2011 ta will contact the Financial A	x return or an extension and Aid office for further instruction.	☐ I filed an amended 2011 tax return or an extension and will contact the Financial Aid office for further instruction.		
☐ I will NOT file and/or am U.S. Income Tax Return.*	NOT required to file a 2011	☐ I will NOT file and/or am NOT required to file a 2011 U.S. Income Tax Return.*		
tax return, enter the amour	for are NOT required to file a not of income received in 2011 mit copies of your W-2 forms.	*If you will NOT file and/or are NOT required to file a tax return, enter the amount of income received in 2011 earned from work and <u>submit</u> copies of your W-2 forms.		
\$		\$		
or call 1-800-908-9946. Make s Social Security Number, date o available for electronic IRS tax spouse filed separate 2011 tax r	ections: ascript, go to www.IRS.gov and clicure to request the "IRS tax return traff birth, and the address on file with return filers, and up to eight weeks eturns, you must submit tax return to the control of the c	inscript" and not the "IRS tax according to the IRS. It takes up to two weeks for paper IRS tax return filers. If ranscripts for both you and your states.	ount transcript." You will need your so for IRS income information to be you are married and you and your spouse.	
Child Support Paid Info	ormation			
If you entered an amount for Child	d Support Paid on your FAFSA, ple upport was paid.	ease list children for whom child	support was paid.	
Name of Person Who Paid Child Support	Name of Person to Whom Child Support was Paid	Name of Child for Whom Support was Paid	Amount of Child Support Paid in 2011	
Marty Jones(example)	Chris Smith(example)	Terry Jones	\$6,000.00	
	tement, I (we) certify that all infoleading information on this work			
X		X STUDENT'S SPOUSE OR PARENT S		
STUDENT SIGNATURE	DATE	STUDENT'S SPOUSE OR PARENT S	IGNATURE DATE	

Student Name: ASU ID Number: