

Welcome to Access A-State Online Photo Submission & Mobile Credential

Your Access A-State ID proclaims you as a member of the A-STATE community and is your key to access essential campus services.

Follow the instructions below to submit your photo online and set up your mobile ID.

You will be **required to submit an official government-issued photo ID** when you submit your photo online.

Ready to submit your photo?

- Look for this icon in the app store on your smartphone.
- Install the Transact eAccounts app on your smartphone.



1. Once you have the eAccounts app installed on your smartphone. Open the app.
2. Click on the gear at the top right of your phone.
3. Go to Submit ID Photo, Click on Get Started
4. You will now see this screen.



Photo Requirements

- ✓ Should be cropped slightly above head to shoulder
- ✓ Should be taken against a plain, white background
- ✓ Must be a color photo
- ✓ Must not include sunglasses or hat Wear prescription glasses if normally do so
- ✓ Must be positioned directly facing the camera
- ✓ Eyes should be open and looking at the camera
- ✓ Do not send photo with glare on glasses or with shadows around the face
- ✓ Eyes should be open and visible

Please Submit a New Photo.



5. Here you can upload a new photo, the photo requirements are listed on the screen and here below.
 - Should be cropped slightly above head to shoulder
 - **Should be taken against a plain white background**
 - Must be a color photo
 - Must not include sunglasses or hat. Wear prescription glasses if normally do so
 - Must be positioned directly facing the camera
 - Eyes should be open and looking at the camera
 - Do not send photo with glare on glasses or with shadows around the face
 - Eyes should be open and visible

CORRECT AND INCORRECT PHOTO SUBMISSION EXAMPLES



INCORRECT!
No Hats or Sunglasses



INCORRECT!
Busy/Dark
Background
Not Looking at
Camera



INCORRECT!
Multiple People
in Photo



CORRECT!
GREAT PICTURE!

- You will next be prompted to upload a photo of a government issued photo ID (ex. Driver's License or Passport). Copies of the government issued id's are not kept. These are deleted as soon as verified.
- Choose the Card Design that you would like for your physical ID.

CHOOSE YOUR STUDENT ID DESIGN



- Approval from Campus Card Center will be given shortly afterward, if not accepted an email will be sent out with the reason why it was not accepted.
- For detailed instructions and more information on Mobile Credential, please go to our website. [Access A-State Mobile Credential](#)

Apple devices can upload Access A-State ID to Apple Wallet, click [here](#) for instructions
Android devices can upload Access A-State ID to Google Pay, click [here](#) for instructions

