Generate New Evaluation in Self-Service

1. Open Banner Self-Service
   a. Login to the myCampus portal (http://mycampus.astate.edu) and click on the SSB icon

2. Select Student from the Main Menu or click on Student tab.

3. Select Student Records.
4. Select **Degree Evaluation**.

Student Records

- myBill
- View eBill, make a payment or deposit and establish Online Installment Plan.
- Account Summary by Term
- View Holds
- Midterm Grades
- Final Grades
  - Final Grades for Fall 2014 Session 1 courses will be available by 5:00 PM (Central Time) October 10.
  - Final Grades for Fall 2014 courses will be available by 5:00 PM (Central Time) December 12.
- Academic Transcript
  - Students can print an unofficial transcript for free.
- Request Official Transcript
  - Students can request an official transcript for free from the Transcripts Department.
- View Status of Transcript Requests
- View Test Scores
- View official test scores received by ASU (ACT, SAT, etc.)

**Degree Evaluation**

For more information, please consult our Frequently Asked Questions page

Course Catalog
- View Student Information
- Class Schedule
- Enrollment Verification through Student Clearinghouse
- Tax Notification
  - View your 1099-T Tax Statement.
- Select Tax Year
- Application/Intent to Graduate Form
  - After degree is awarded, students must file a Graduation Application form prior to their degree being awarded.

5. Select the current term

6. Select **Generate New Evaluation** (near the bottom of the screen).

**Degree Evaluation Record**

Degree Evaluation Record

Please review the curriculum information below to ensure it is accurate before proceeding. If any information is incorrect, please contact your academic advisor so that they can submit a change of major on your behalf. Please note Catalog Term corresponds to your bulletin year (e.g. 2014 Fall, 2015 Spring, and 2015 Summer correspond to the 2014-15 Bulletin).

To begin, use the links at the bottom of the page to generate a new evaluation or to perform a What-If Analysis.

**Curriculum Information**

**Primary Curriculum**

- Program: Master of Social Work
- Catalog Term: 2014 Fall
- Level: Graduate
- Campus:
- College: Nursing and Health Professions
- Degree: Master of Social Work

**First Major:** Social Work
**Department:** Social Work

E-mail your advisor:

[ Generate New Evaluation ]
7. Click the **radio button** (the circle to the left of “Program”), select a Term (evaluation term) if applicable, select if you want to include In-Progress courses in the evaluation (currently enrolled courses) and **Generate Request**.

8. After the request has been run, the successful degree evaluation will appear.
Running a “What-If Analysis”

1. Follow Steps 1 – 5 as above.

2. Click on What-If Analysis at the bottom of the screen

Degree Evaluation Record

Please review the curriculum information below to ensure it is accurate before proceeding. If any information is incorrect, please contact your academic advisor to submit a change of major or minor. Please note Catalog Term corresponds to your bulletin year (e.g., 2014 Fall, 2015 Spring, and 2015 Summer bulletin).

To begin, use the links at the bottom of the page to generate a new evaluation or to perform a What-If Analysis.

Curriculum Information
Primary Curriculum
Program: Master of Business Administration
Catalog Term: 2009 Spring
Level: Graduate
Campus:
College: Business
Degree: Master of Business Administration
First Major: Business Administration
Department: Economics and Finance

RELEASE: 8.4.0.1

3. Select a Catalog Term that refers to the bulletin year you would like to select a degree plan from.
4. **Select a Program.** As you can see there are multiple options on various degrees, for example there are multiple Bachelor of Science degrees listed. These are listed in order of college name so if there is a BS in the College of Agriculture and Technology, this will be the first option listed whereas if there is a University College BS degree, this would be listed at the end of the BS options. The two-letter college code at the end of the program identifies the college and a full listing of these codes can be seen above the drop-down menu.

5. **Select a valid Major.** Users will need to go back to the previous screen if the appropriate college was not selected.

6. At this point you can click Submit and then proceed to verify the curriculum you selected. Alternatively, you can click **Add More**, which allows you to add a concentration if there is one attached to the major you selected in step 5. Selecting **Add More** a second time would allow a Minor to be added if desired.