Effective July 24, 2015 Educators may now apply for a Tennessee administrator license after completing a state approved administrator licensing program at an out-of-state college or university that holds regional accreditation. The educator must also pass the Praxis SLLA 6011 exam required by Tennessee and have at a minimum three years of verified education work experience to be eligible for an administrator license.

The application form can be found at: [http://www.tn.gov/education/section/licensing](http://www.tn.gov/education/section/licensing).

Tennessee Students: Contact the Tennessee Department of Education at (615) 532-4885 or [http://www.state.tn.us/education/](http://www.state.tn.us/education/) to verify whether these programs qualify for teacher certification, endorsement, or salary benefits.

Disclosure on Transferability of Credits per Tennessee Higher Education Commission SECTION 1 Tennessee Code Annotated, Title 49, Chapter 7, Part 1, is amended by adding the following language as new, appropriately designated section: § 49-7-1__.

Credits earned at Arkansas State University may not transfer to another educational institution. Credits earned at another educational institution may not be accepted by Arkansas State University. You should obtain confirmation that
Arkansas State University will accept any credits you have earned at another educational institution before you execute an enrollment contract or agreement. You should also contact any educational institutions that you may want to transfer credits earned at Arkansas State University to determine if such Institutions will accept credits earned at Arkansas State University prior to executing an enrollment contract or agreement. The ability to transfer credits from Arkansas State University to another educational institution may be very limited. Your credits may not transfer and you may have to repeat courses previously taken at Arkansas State University if you enroll in another educational institution.

You should never assume that credits will transfer to or from any educational institution. It is highly recommended and you are advised to make certain that you know the transfer of credit policy of Arkansas State University and of any other educational institutions you may in the future want to transfer the credits earned at Arkansas State University before you execute an enrollment contract or agreement.

The Tennessee Higher Education Commission’s website maintains useful information for students and the public: http://www.tn.gov/thec/

THEC-Postsecondary Authorization Complaint Forms can be accessed here: http://www.tn.gov/assets/entities/thec/attachments/ComplaintForm.pdf

The institutional student academic grievance procedure is outlined in the Arkansas State University Student Handbook. Furthermore, contact information for Arkansas Department of Higher Education and Tennessee Higher Education Commission, Division of Postsecondary School Authorization is provided below:

Arkansas Department of Higher Education
423 Main Street, Suite 400
Little Rock, AR  72201
501-371-2000
Email: ADHE_Info@adhe.edu
Website: www.Adhe.edu

Tennessee Higher Education Commission-Division of Postsecondary School Authorization
Parkway towers, Suite 1900  404
James Robertson Parkway
Nashville, TN 37243 Attention:
Complaints- 615-741-5293

12/12/16
Alabama

Alabama Students: Contact the Teacher Education and Certification Division of the Alabama State Department of Education at 334-242-0035 or www.alsde.edu to verify whether these programs qualify for teacher certification, endorsement, or salary benefits. State approval of a program does not indicate eligibility for educator licensure. It is the responsibility of the student to verify whether or not an education degree offered through Arkansas State University will lead to licensure in Alabama. Students must contact the above Alabama department to verify whether or not education degrees offered through Arkansas State University will lead to licensure in Alabama.

Georgia

Complaint Process can be found on the NPEC Website www.gnpec.org
State of Georgia Nonpublic Postsecondary Education Commission
2082 East Exchange Place, Suite 220
Tucker, Georgia 30084-5305
770-414-3300

Indiana

The Indiana Board for Proprietary Education 101 W. Ohio St., Suite 670
Indianapolis, IN 46204-1984 requires that Arkansas State University list the refund policy on courses which can be found below.

<table>
<thead>
<tr>
<th>Refund Rate</th>
<th>15-Week Courses</th>
<th>7-Week Courses</th>
<th>5-Week Courses</th>
</tr>
</thead>
<tbody>
<tr>
<td>100%</td>
<td>1st-5th Days of Class</td>
<td>1st-2nd Day of Class</td>
<td>1st-2nd Day of Class</td>
</tr>
<tr>
<td>75%</td>
<td>6th-10th Days of Class</td>
<td>3rd-4th Day of Class</td>
<td>3rd-4th Day of Class</td>
</tr>
</tbody>
</table>

Refund Policy can be found at: http://degree.astate.edu/tuition.aspx

Iowa

Iowa students seeking an Iowa educator license are advised that successful completion of an educator preparation program does not qualify for initial educator licensure by the Iowa Board of Educational Examiners. Candidates
seeking licensure in the State of Iowa must first be licensed/certified as an educator in the state in which preparation was completed.

**Kansas**
Kansas Students: Contact the Kansas State Department of Education at 785-291-3678 or [http://www.ksde.org/](http://www.ksde.org/) to verify whether these programs qualify for teacher certification, endorsement, or salary benefits.

**Missouri**
Licensure: The Missouri Department of Higher Education has authorized Arkansas State University to offer online programs: All
Missouri Department of Higher Education
[www.dhe.mo.gov](http://www.dhe.mo.gov)  info@dhe.mo.gov
205 Jefferson Street, P.O. Box 1469, Jefferson City, MO 65102  573-751-2361

Missouri Students: Contact the Missouri Department of Elementary and Secondary Education at 573-751-4212 to verify whether these programs qualify for teacher certification, endorsement, or salary benefits.

**Ohio**
Please review the Ohio Department of Education’s Out-of-State License process if you wish to obtain an Ohio educator license. The process may be found here: [http://education.ohio.gov/Topics/Teaching/Licensure/Out-of-State-Licensure](http://education.ohio.gov/Topics/Teaching/Licensure/Out-of-State-Licensure).

**Please note** that this process allows out-of-state completers to apply for licensure, but does not ensure a license will be granted. The ODE can choose to issue a license, deny the request, or issue a license with a deficiency. Please contact the Ohio Department of Education for more information at Educator.Licensure@education.ohio.gov or (877) 644-6338.

**Texas**
Accreditation: Arkansas State University is accredited by The Higher Learning Commission of the North Central Association of Colleges and Schools; 312/263-0456, [www.ncahlc.org/](http://www.ncahlc.org/).

**Texas Student Complaints:**

12/12/16
Title 19 of the Texas Administrative Code, Sections 1.110-1.120: