ADMINISTRATIVE COUNCIL MEETING  
Wednesday, February 23, 2011  
Meeting Notes

Attendees:  
Don Maness – Dean  
Greg Meeks, Associate Dean  
Mary Jane Bradley – Director, PEP  
George Foldesy – Director, CEE  
Mitch Holifield – Chair, ELSCE  
Dianne Lawler – Chair, Teacher Education  
Loretta McGregor - Chair, Psychology & Counseling  
Jim Stillwell – Chair, HPESS

Absent:  
Jo Ann Nally - Director of Childhood Services

OLD BUSINESS

OTHER AGENDA ITEMS  
Open House for admitted students is scheduled for February 24, 2011

NEW BUSINESS

1. ADC Report2/21/11 Handout – D. Maness  
   • Interim policy for Information, Technology, Management and Security and Privacy is being recommended. The Deans’ Council feels that it should be only effective for one year.  
   • The Deans’ Council is supportive of the revised Faculty Primacy recommendation.  
   • The Deans are concerned about the Technology Fee Budget and especially the costs related to the iPad Study.

2. Classroom Improvements  
   • Dr. Maness and Dr. Meeks would like to walk through HPESS and Education buildings, with the department chairs and to identify repairs which need to be made. The COE has committed $25,000 to make needed repairs.

3. Carry Forward Accounts - Handout  
   • Commitments and encumbrances total 100% of funds  
   • Account 131001 has funds available for professional development. They are to be distributed as follows: TE $2241.89; HPESS $3900.27; and
Psychology and Counseling $856.96. These funds will be transferred into the respective department accounts.

4. Faculty Searches –
   - Dr. Jupp has tenured his resignation and will be going to Southern Georgia. A search is being initiated for this line.
   - There are two applications for the Janie Trautwein line
   - There are six applicants for the Amy Claxton line and the committee hopes to develop a short list in the near future.
   - There are eight applicants for the Department of Teacher Education Chair position.

5. College Advisory Committee
   - The Provost has advised all colleges to have an advisory committee. Please provide Dr. Maness with a list of 3 possibilities of who might serve on this committee by March 15.

6. CECO Request – Handout
   - Dr. Maness and Dr. Meeks met with Dr. Gilbert to explore ways which CECO can better serve the community.

7. Announcements:
   - February 24, 2011: **What Works in Arkansas**
   - Open House for undergraduate students will be held February 24, 2011 in the Centennial Hall between 6:00-8:00PM.
   - April 26, 2011: Appreciation Luncheon

8. The meeting was adjourned at 9:17