ADMINISTRATIVE COUNCIL MEETING  
Thursday, August 25, 2010  
Meeting Notes

Attendees:
Don Maness – Dean  
Greg Meeks, Associate Dean  
Mary Jane Bradley – Director, PEP  
George Foldesy – Chair, CEE  
Mitch Holifield – Chair, ELSCE  
Loretta McGregor, Chair, Psychology & Counseling  
Jo Ann Nally, Director of Childhood Services  
Dianne Lawler – Chair, Teacher Education  
Jim Stillwell – Chair, HPESS

Guests:
Christin McMurdock  
Derek Bowman

OLD BUSINESS
1. Faculty Equity

OTHER AGENDA ITEMS

FUTURE DISCUSSION ITEMS

NEW BUSINESS
1. Capital Campaign: Christian Murdock (handout)
   The plan is to begin work on the capital campaign now and move from the silent phase to the public phase with the appointment of the new chancellor. This campaign is a $100,000,000 ASU-Jonesboro campaign. The Campaign Leadership Council has already been identified. The Campaign Leadership Council is responsible for acquiring donations of $25,000-$1,000,000 plus.

   Each college will also be responsible for developing a College Committee of 8-12 members during the fall semester. The capital campaign will focus on growing the endowment, i.e. scholarships, dean endowments, chair endowments, faculty endowments, college endowments and department/institute endowments.

2. IDC Report
The College of Education has received $503,693.32 in indirects this year. The Dean will individually communicate to chairs their department's share of the distribution.

3. **Large Format Printer**
   Cindy Bode is now able to make prints for Banners and posters. Cost is $10.00 for 2'x3' and additional length at $2.00/foot.

4. **COE Advisory Council**
   tabled

5. **Professional Education Faculty Reports**
   Reminders will be sent out to department administrative assistants

6. **Carry Forward Accounts**
   — HPESS: Drivers Ed Clinic
   — ELCSE: Advanced Placement
     Summer Scholar Institute
   — Dean's Office: IDC Account
   — Childhood Services: Various Accounts
   We have been asked to justify how the carry forward funds will be used.

7. **Announcements**
   — Oxford Scholar is scheduled for June 26-July 3, 2011. Request for proposals will be announced next week.
   — Providing Syllabi by CRN numbers has been time consuming
   — Some students have not received textbooks even though they have paid for them.
   — Some of the branch campus bookstores have not ordered textbooks listed in Banner.
   — Why is carry over money not automatically rolled into the new fiscal year? This causes hardship in getting bills paid in a timely manner.

8. **The meeting was adjourned at 11:40**