

General Education Committee
April 19, 2018 4:00 pm
HSS 2018

Voting Members Present: Ali Khalil, Bob Bennett, David Harding, Gary Edwards, Hong Zhou, Karen Yanowitz, Lillie Fears, Marc Williams, Zahid Hossain, Randy Kesselring,
Ex-Officio Members Present: Summer Deprow
Members Absent: Matt Costello, LTC Michael Fellure, Karen Wheeler, Bert Greenwalt, Paige Wimberley, Rebecca Oliver

Convene the meeting at 4:03 pm by Dr. Bob Bennett.

1. Approval of March 8, 2018 minutes - Motioned by: Ali Khalil. Seconded by: Marc Williams. All Approved with no changes.
2. Outstanding Business
 - a. Transitional committee chair for the summer – This was Dr. Bennett’s last meeting as chair. The Committee thought that there should be an interim chair in case any shared governance issues arise this summer. Dr. Bennett reminded the committee that the committee would need to vote on a new chair during the first meeting of the fall when the new committee members joined the committee and that the chair must be a tenured faculty member. Ali Khalil nominated Dr. Harding, but Dr. Harding turned the nomination down. The two decided upon nominees where Ali Khalil and Paige Wimberley. Dr. Bennett passed around cards to vote anonymously. Dr. Kesselring voiced his opinion that there should not be a chair for the summer and abstained from voting. Paige Wimberley won the vote and will be the interim chair for the GEC committee this summer. Dr. Bennett again stressed that a new chair election should occur at the first meeting in the fall.
 - b. Correspondence with Communication Chair, Dr. Hayes, about the Oral Communications Interim Report –We have completed the official communication with them. They received it and replied thank you.
 - c. Multicultural/Diversity Committee Update: Fears, Wimberley, Zhou, and Khalil – Dr. Fears presented her information. The committee met twice in February to review syllabi and determine if the General Education course curriculum was touching on diversity, multiculturalism, and globalization. It was determined that if students want to pick courses that meet these goals, they are available within the General Education courses. The committee discussed faculty input and determined that looking at the syllabi was enough and that there was a possibility that faculty are meeting the diversity ULO in ways that are not part of their syllabi.
 - d. General Education Teaching Award Update – Dr. Harding, Dr. Yanowitz, and Mr. Khalil – Dr. Harding presented with a handout. The committee determined that they are doing this to make the general education courses a more cohesive unit and that the general education program is valued.
 - i. Name of the award – Everyone liked the name.
 - ii. Amount of Award – Dr. DeProw said that she would solidify this answer, but thinks that it is \$1000.00, which would then be split between a large group, if a group was chosen.
 - iii. Who is eligible – The committee decided that individuals and groups of faculty members should be eligible as well as adjuncts and instructors. This would leave room for departments like the honors college as a whole to be nominated.
 - iv. Nomination Process – The committee talked about how this would be different from the teaching and service awards. They discussed opening the nomination to both students,

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faculty, and self-nominations. The timeline for nominations should follow the university timeline for faculty achievement awards. The committee determined that the nomination process should strive to be as legitimate as possible. We should definitely encourage general education faculty to announce the award in their classrooms.

- v. Criteria/evidence – We discussed that the time period for work completed should be in the past year, but not to specifically limit the work to the last year. The criteria for the award were teaching, innovative design, service to the General Education Program at the department, college, or university level, and scholarly research related to General Education. We also want to ensure we are looking at performance related aspects.
 - vi. Judges – We think that there should be a subcommittee from the General Education Committee along with students from student government.
 - vii. Other Discussion and Vote: The committee asked when the award would be presented and what the winner would receive (plaque, certificate?) Dr. Harding asked for time to continue working on specifics, but that the presented information along with a few tweaks move forward. The committee voted and agreed to move forward with an estimated time line of presenting this award in the spring of 2019. All were in favor.
- e. GEC outcomes to ULO outcomes Alignment Project Update - Mary Elizabeth, Assistant Director for Assessment updated the committee on the General Education Outcomes to University Learning Outcomes project. The numbers were handed out on a spreadsheet. The sheet was lacking 7 of the general education courses. The history department commented that they would like to do away with the current general education outcomes and see the ULO's replace them. We are waiting on a few courses from Social Sciences and the Communication courses.

3. New Business

- a. Dr. DeProw – Questions about GE Assessment and Curriculum, if time allows. – Dr. DeProw asked the committee to be thinking about the outcomes that we currently have and the fact that they are eight years old. She also asked the committee to think about new ways to communicate information out of the general education committee. Also, think about if we are the committee who should take charge of looking at the curriculum for general education courses. Should we implement a dream team? These are important things that we may want to look at before we start the next quadrennial review.

4. Member Items – Dr. Harding received a question from a constituent. They were concerned about an email that went out from the Assessment office on an item that had not completed the shared governance process in the assessment manual. The general education portion of the handbook was voted on in the December meeting to be included in the handbook. The committee then discussed whether this should have gone through shared governance without being attached to the manual. No new motions were made on this issue.

Dr. Bennett thanked everyone for coming and being a part of this meeting and the committee work that has been done this year.

5. Next meeting? Last meeting for this Academic Year.

Announcements:

Assessment data is due June 15 for all GE Courses.

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Fall 2018 is the year the Social Sciences will submit formal reports to the GEC. These reports are due October 1, 2018. Please use official GEC report form from the GEC Website.

2017-2018 Subcommittee leaders:

1. Marc Williams – David Harding, Lillie Fears, Gary Edwards
2. Rebecca Oliver – Paige Wimberley, Karen Yanowitz, Zahid Hossain
3. Ali Khalil - Randy Kesselring, Matt Costello, Kevin Humphrey, Hong Zhou