Disability Services VPAT Software Testing Checklist

Date: _________________

Form Completed By: ___________________________  Department: ______________________________

Requesting Dept: _____________________________  Phone Number: __________________________

Product/Website Name: ________________________  Company Name: __________________________

Vendor Contact Name: __________________________  Vendor Telephone: ______________________

* Section 1194.21 of the VPAT applies to Software
* Section 1194.22 of the VPAT applies to Software if it has a web interface.

Initial beside each test to indicate the test is complete. Testing on websites and web application should include Internet Explorer or Safari, and Firefox. A comment section is provided for each question and/or section.

High Contrast

_____ 1. Does the operating systems high contrast theme transfer to the software screens?

Accessible (Yes) ___  Partially Accessible ___  Not Accessible (No) ___

Comments
_____________________________________________________________________________________________
_____________________________________________________________________________________________

Keyboard Functions (Using Screen Reader)

_____ 1. Does the screen reader read all text on all web pages?

Accessible (Yes) ___  Partially Accessible (Some) ___  Not Accessible (None) ___

_____ 2. Does the screen reader read all menus and submenus?

Accessible (Yes) ___  Partially Accessible (Some) ___  Not Accessible (None) ___

_____ 3. Does the screen reader identify and read all alternative text descriptions for images?

Accessible (Yes) ___  Partially Accessible (Some) ___  Not Accessible (None) ___

_____ 4. Can you access all submenus using keyboard shortcuts?

Accessible (Yes) ___  Partially Accessible (Some) ___  Not Accessible (None) ___

_____ 5. Can you select all links on the webpages using keyboard shortcuts?

Accessible (Yes) ___  Partially Accessible (Some) ___  Not Accessible (None) ___

Comments
_____________________________________________________________________________________________
_____________________________________________________________________________________________

Enlarging Website Text and Images

_____ 6. Can the website be enlarged using the magnifiers on the operating system?

Internet Explorer ___  Safari ___  Firefox ___  Other ______________________

Accessible (Yes) ___  Partially Accessible ___  Not Accessible (No) ___

______________________________________________________________

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____ 7. Can the website be enlarged using the keyboard function?
   
   Internet Explorer ___ Safari ___ Firefox ___ Other _____________
   Accessible (Yes) ___ Partially Accessible ___ Not Accessible (No) ___

   Comments
   ____________________________________________________________________________
   ____________________________________________________________________________

Images
____ 8. Are there flickering and/or fast moving images?        Yes ___    No ___

   Comments
   ____________________________________________________________________________
   ____________________________________________________________________________

(Complete this section if the software has a web interface)

High Contrast
____ 9. Does the high contrast features for the web browser change the website to high contrast?
   
   Internet Explorer ___ Safari ___ Firefox ___ Other _____________
   Accessible (Yes) ___ Partially Accessible ___ Not Accessible (No) ___

   Comments
   ____________________________________________________________________________
   ____________________________________________________________________________

____ 10. Does the operating systems high contrast theme transfer to the website?
   
   Internet Explorer ___ Safari ___ Firefox ___ Other _____________
   Accessible (Yes) ___ Partially Accessible ___ Not Accessible (No) ___

   Comments
   ____________________________________________________________________________
   ____________________________________________________________________________

Please return this completed form and vendor VPAT to Dr. Jenifer Rice-Mason in Disability Services. If you have questions, contact Disability Services at 972-3964.

I certify that all of the above tests were completed in accordance with the policies and procedures set forth by Arkansas State University. A copy of all documentation related to the VPAT approval for this technology product will be forwarded to disability services and a copy is being maintained in the department’s file area.

Signature of Person Completing testing ____________________  Date ____________________