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| Degree Code: |  |

**Bulletin / Banner Change Transmittal Form**

**[ ] Undergraduate Curriculum Council**

**[X] Graduate Council**

Signed paper copies of proposals submitted for consideration are no longer required. Please type approver name and enter date of approval.

Email completed proposals to [curriculum@astate.edu](mailto:curriculum@astate.edu) for inclusion in curriculum committee agenda.

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| |  |  | | --- | --- | | Amy Buzby | 1/31/2019 |   **Department Curriculum Committee Chair** | |  |  | | --- | --- | | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Enter date |   **COPE Chair (if applicable)** |
| |  |  | | --- | --- | | Will McLean | 1/31/2019 |   **Department Chair:** | |  |  | | --- | --- | | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Enter date |   **Head of Unit (If applicable)** |
| |  |  | | --- | --- | | Warren Johnson | 2/20/2019 |   **College Curriculum Committee Chair** | |  |  | | --- | --- | | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Enter date |   **Undergraduate Curriculum Council Chair** |
| |  |  | | --- | --- | | Gina Hogue | 2/20/2019 |   **College Dean** | |  |  | | --- | --- | | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Enter date |   **Graduate Curriculum Committee Chair** |
| |  |  | | --- | --- | | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Enter date |   **General Education Committee Chair (If applicable)** | |  |  | | --- | --- | | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Enter date |   **Vice Chancellor for Academic Affairs** |

**1.Contact Person** (Name, Email Address, Phone Number)

Catherine C Reese, Dept. of Political Science, ccreese@astate.edu, 972-3428

**2.Proposed Change**

1. Add basic college-level algebra requirement to MPA program prerequisites.

2. Add 4+1 accelerated master’s.

**3.Effective Date**

Fall 2019

**4.Justification –** *Please provide details as to why this change is necessary.*

Our professors who teach higher-level data analysis and data techniques courses have been asking for us to include this algebra prerequisite for years. In essence, we want to add this requirement in order to be sure that students will be well-prepared when it comes to the program’s methods and financial classes, particularly POSC 6003 Techniques of Political Sand Public Administration Research, POSC 6533 Public Policy Analysis and Evaluation, and POSC 6423 Public Financial Management. In addition, the 4+1 accelerated master’s program has been in place for two years now, but somehow we never put it in the Bulletin.

**Bulletin Changes**

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| **Instructions** |
| **Please visit** [**http://www.astate.edu/a/registrar/students/bulletins/index.dot**](http://www.astate.edu/a/registrar/students/bulletins/index.dot) **and select the most recent version of the bulletin. Copy and paste all bulletin pages this proposal affects below. Follow the following guidelines for indicating necessary changes.**  **\*Please note: Courses are often listed in multiple sections of the bulletin. To ensure that all affected sections have been located, please search the bulletin (ctrl+F) for the appropriate courses before submission of this form.**  - Deleted courses/credit hours should be marked with a red strike-through (~~red strikethrough~~)  - New credit hours and text changes should be listed in blue using enlarged font (blue using enlarged font).  - Any new courses should be listed in blue bold italics using enlarged font (***blue bold italics using enlarged font***)  *You can easily apply any of these changes by selecting the example text in the instructions above, double-clicking the ‘format painter’ icon 🡪 , and selecting the text you would like to apply the change to.*  *Please visit* [*https://youtu.be/yjdL2n4lZm4*](https://youtu.be/yjdL2n4lZm4) *for more detailed instructions.* |

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academic emphasis. Additional requirements and materials for admission to particular certificate/degree programs are found elsewhere in the Graduate Bulletin or online at http://www.astate.edu/college/graduate-school/degrees-offered/. Specific program information can be found under the academic college in which the program is located.

Certificate and degree-seeking students must submit all additional application materials required of the specific program and must have been accepted into the program by the appropri- ate department selection committee. See Admission Requirements for specific programs in the Graduate Bulletin or online at http://www.astate.edu/college/graduate-school/degrees-offered/.

**ADMISSION AS A GRADUATE NON-DEGREE STUDENT**

Admission as a graduate non-degree student is for individuals who seek personal development, and/or professional renewal requirements, as well as those returning for educational workshops, and transient students. Students who have been admitted to another accredited graduate school and wish to take courses for transfer may establish non-degree status by submitting an application for admission and a graduate transcript indicating good standing from sending institution.

Non-degree students may take an undergraduate and/or graduate course for which they qualify, with approval of the department offering the course. Departments also may require that non-degree students consult with a departmental advisor before enrolling in any classes. Former or currently-enrolled non-degree students who want to apply for admission to a degree program must meet all requirements of that program.

Admission as a non-degree student does not imply that the student meets conditional or unconditional admission requirements. Graduate credit earned as a non-degree student may be applied to a degree program only with approval of the appropriate department chair and acceptance of the approval by the Registrar. No more than 12 hours earned in non-degree status and no courses with a grade lower than "B" may be applied to a graduate degree.

Non-degree admission does not entitle the student to enroll in 7000 or 8000 level courses. Excep- tions may be made for those holding an appropriate master's degree in a relevant field as accepted by the Department of Educational Leadership, Curriculum, and Special Education.

Enrollment in 7000-level courses with COUN and PSY prefixes requires (1) Admission to the Ed.S. in Psychology and Counseling; (2) Unconditional admission to another university's accredited post-master degree program with a major in psychology or counseling; or (3) Admission to the Ed.S. in Educational Administration, or the Ed.D. in Educational Leadership (permission must be granted).

Enrollment in 8000-level courses is restricted to those who have been admitted to pursue the doctoral degrees.

**ADMISSION AS AN UNDERGRADUATE INTO AN ACCELERATED MASTERS PROGRAM**

The accelerated master’s degree option provides a transition that enables outstanding A-State undergraduate students to begin taking graduate course work in their junior or senior year by combining components of the undergraduate and graduate curriculum. Students admitted into an approved accel- erated master’s degree program may have a limited number of graduate level courses counted toward both the undergraduate and graduate degree. Students must apply and be admitted to the accelerated master’s program by the department before enrolling for any courses to apply to the graduate degree. A-State graduate programs offering an accelerated option are listed below:

• Accounting (M.Acc.)  
• Agriculture (M.S.A.) - All Concentrations  
• Chemistry (M.S.)  
• Computer Science (M.S.)  
• Disaster Preparedness and Emergency Management (M.S.)  
• History (M.A.)  
• Political Science (M.A.)  
● Political Science (M.P.A.)  
• Special Education – Instructional Specialist Grades K-12 (M.S.E.)

Depending on the program, up to 12 hours of graduate credits will apply toward completion of the undergraduate degree requirements. Under the accelerated master’s degree option, a student will be fully admitted to the graduate pro-gram upon completion of the baccalaureate degree. This dual counting of a course for both undergraduate and graduate credit will only occur after the student completes the baccalaureate degree. Only courses with grades B or better will be eligible to count toward graduate

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**Program of Study for the Master of Public Administration**

**MISSION**

The Master of Public Administration at Arkansas State University exists to enhance individual, organizational, social and governmental capacity in the public and non-profit sectors by equipping pre- service and mid-career students with sound management skills and a public/non-profit philosophy to lead public institutions of the future with integrity, innovation, excellence and professionalism.

**ADMISSION REQUIREMENTS**

To be considered for admission to the MPA program, in addition to meeting Graduate Programs admission requirements applicants must provide:

• Three letters of recommendation  
• A statement of purpose indicating why the student wishes to undertake the MPA

Moreover, an applicant’s undergraduate background must include courses with grades of “C” or higher in ~~American~~ ~~national~~ U.S. government, ~~and~~ principles of economics, and college algebra or their equivalents. If the student is deficient, these courses must be taken in addition to the graduate course requirements specified below. Such undergraduate deficiencies must be completed prior to or during the first graduate enrollment period.

Any potential graduate transfer credits must be from another NASPAA (National Association of Schools of Public Affairs and Administration)-accredited program to be eligible for consideration. Per Graduate Admissions guidelines, to gain unconditional admission a student must also have a 3.0 GPA for any prior graduate courses or programs. Only 9 hours of transfer work will be accepted.

For unconditional admission, a student must have a minimum cumulative undergraduate grade point average of 3.0 (or 3.2 in the last 60 hours).

For conditional admission, academic proficiency must be established by a minimum cumulative undergraduate grade point average of 3.0.

Students who earn “D” or “F” grades in graduate work elsewhere will not be admitted to the program. Students who earn “F” grades in the MPA at Arkansas State University will not be re-admitted to the program.

**4+1 (ACCELERATED) MASTER’S PROGRAM**

Qualified undergraduate students may be eligible to enter the program in their junior and senior year of study.

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