

Faculty Senate
Minutes of January 16, 2004

Call to Order: President William Rowe called the meeting to order at 3:05 p.m.

FACULTY ASSOCIATION OFFICERS

Bill Rowe – President (Fine Arts)	P
John Hall – Secretary / Treasurer (Education)	P
Bob Bennett – Immediate Past-President (Science & Mathematics)	
Debra Walden- Vice-Chair of the Senate	P
Bill Humphrey – Secretary of Senate	P
Dennis White- Parliamentarian	P

Proxy

AGRICULTURE (1)

Bill Humphrey	P
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BUSINESS (3)

Dan Marburger	P
Jim Washam	P
Gauri Guha	P

COMMUNICATIONS (2)

Bob Franklin	
Marlin Shipman	P

EDUCATION (5)

Cindy Albright	P
Kris Biondolillo	P
Dan Cline	
Charlotte Skinner	P Joanna Grimes
Amy Saleh	P

ENGINEERING (1)

Tom Parsons	P
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FINE ARTS (3)

Allyson Gill	P
Ken Hatch	
Bert Juhrend	

University College (1)

Margaret McClain	P
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HUMANITIES & SOCIAL SCIENCES (6)

Ernesto Lombeida	
William Maynard	P
Mary Donaghy	P
Joe Sartorelli	
Richard Wang	P
Win Bridges	P

LIBRARY (1)

Myron Flugstad

P

MILITARY SCIENCE (1)**NURSING AND HEALTH PROFESSIONS (3)**

Judith Pfriemer

P

Troy Thomas

P

Debra Walden

P

SCIENCE & MATHEMATICS (4)

William Burns

P

David Gilmore

P

Jie Miao

P

Jeff Jenness

Minutes: The minutes of the December 5, 2003 meeting were approved as distributed without corrections.

Old Business:

Commencement committee- Rowe stated that there is concern and interest in making some changes to the commencement exercise by several groups on campus. He is appointing an ad hoc committee to study options that will include faculty senators, SGA senators, alumni, international students, off campus students, etc. D. White, W. Maynard and T. Thomas will represent the faculty senate and work with Rowe to get representatives from the other groups.

Graduate faculty status- Draft 6 will be put on the list-serve as an attachment to these minutes. Maynard pointed out that draft 6 only sets minimums, departments can set higher standards. Senators should get input from their colleges before the next senate meeting.

Status of executive committee grievance- Copy of the grievance and Dr. Wyatt's letter have been sent to the chair of the UHC and the university shared governance committee for their written opinion on who can file a grievance. At other institutions a class grievance can be filed. At UCA the hearing committee decides which grievances they will hear, not the president. The AAUP provide guidance. Additionally the association's attorney is drafting a letter concerning the issue to Dr Wyatt.

Tenure for Librarians and Museum personnel that teach-Rowe appointed a committee of the following to study the issue (M Flugstad, M McClain, M Patton, W Maynard). D White said that we have to be careful and not lessen the value of tenure as an institution. Maynard raised the issue of non tenured faculty being afraid to speak out even though 1st amendment rights protect them. This is an

academic freedom issue. Maynard also reported that over 60% of the faculty at Portland State University are non-tenured. A senator that is non-tenured reported that they abstained on the senate grievance vote because Dr. Allen was present. Rowe made the observation that if you are not tenured you have to go to the AAUP or a lawyer to get representation or defend yourself. White made the statement that "tenure must be jealousy guarded if it is going to remain viable". Walden said that we are looking for a way to provide individuals that meet the same criteria as others the same opportunities. T. Thomas stated that if people are held to the same standards and requirements they should have the same opportunity. Maynard defined the same standards as teaching, scholarship and service. Wang reminded the senate that tenure is attached to a faculty line in the budget and that we are seeing a erosion in the number of tenure tract positions at ASU. Rowe will ask Dr. Carr to discuss this issue with the chairs at the next meeting.

Faculty housing committee- is working, will report next meeting

Finance committee- The committee is made up of L. Moore, D. Marbuger and B. Bennett. They are working and should have something to report to the senate in the near future.

New Business:

Rowe reported on the status of Web for Students, and said that during registration some functions are not available. The Enterprise System Evaluation Team (committee) is working on selecting a system to replace the current ITS system which will hopefully fix these problems.

T. Thomas asked what instructions the University provides students when they enroll in a Web class. He suggested that the senate investigate this. Wang discussed the new policy of Web versus Web assisted classes. If a student is required the come to campus for an exam, etc. the course will be a Web assisted course and be identified as such in the course catalog. A. Gill stated that it is the responsibility of the student to contact a faculty member (email) and let them know they are in their Web class and find out how to enroll in Blackboard.

Rowe reported that all of the senate resolutions that went to the December ASU Board of Trustees meeting were passed.

Marbuger reported on the status of finding funds to bring Nancy Hogeshead Hagar to campus for a lecture on Title 9 legislation during the fall semester. The lecture Concert Committee would probably provide \$1000, Faculty senate \$500 and Glen Jones office would make up the difference. Rowe asked that senators check with their colleges and come prepared to vote on committing the \$500 at the next meeting. Hall made the motion to suspend the rules and vote on this issue, Shipman seconded, motion passed with 2/3 vote. Marbuger made the

motion that the senate provide \$1,000 to bring Nancy to ASU to speak on Title 9. Shipman seconded. Motion passed (3 abstentions, 0 nays)

Rowe reported on the WN policy. The university is having to pay back financial aid money to the government that is awarded to students that enroll but fail to come to any classes and do not officially withdraw. The amount is approaching six figures. Faculty need to make sure and turn in WN for students that have not attended their class by day 10. Albright said that this is a problem for classes that only meet during the last 9 weeks of the semester.

Rowe ask for volunteers to form an ad hoc committee to discuss fringe benefit issues.

Hall reported that he has a copy of the consultants report on the Graduate School and at Rowe's request with notification to the Dean of the Graduate School and the VCRAA he agreed to report on it at the next senate meeting.

The NCAA survey on Native American imagery usage at ASU was discussed. Rowe will contact B. Clements and find out what is going on and report at the next meeting.

Rowe reminded the senate that a NSF workshop will be held Jan. 26 &27.

Humphrey reported that the UPRTC is proposing that faculty be evaluated for tenure based on the PRT document in place during their third year of employment which corresponds to the third year review. Senator need to discuss this with their colleagues so a vote can be taken at the next senate meeting.

UPRTC proposal:

The UPRTC discussed this issue (12-12-03) of whether it is fair to evaluate pre-tenure faculty using the criteria in place the year they apply for tenure as opposed to the criteria in place when they were hired and voted unanimously to submit the following :

Proposed Addition to Section 5 of the Faculty Handbook:

Pre-tenure faculty will be evaluated for tenure and promotion based on the departmental PRT documents and UPRTC guidelines in place during their third year of employment on a pre-tenure appointment.

There being no further business, the meeting was adjourned by President Rowe at 4:30 p.m.

Graduate Faculty:

The graduate faculty consists of faculty member who have qualified and been approved to serve according to a particular graduate faculty status. The categories of membership on the graduate faculty are Member and Temporary Member. General qualifications, appointment requirements and procedures, and privileges and responsibilities for each category are defined below.

The specific qualifications for each category reside with each department or program offering a graduate program. The graduate faculty* of that program or department develop, compile and enforce the specific qualifications that a prospective member must meet in order to become a member of the Graduate Faculty. Department qualifications will be filed in the department or program, college, and Graduate School.

A. Member

1) Qualifications:

A Member of the Graduate Faculty must be a faculty member with a terminal degree. In exceptional cases, unique experience, specialized training, and professional competence may substitute for a terminal degree. Members must have documented evidence of scholarly activity and continued participation in graduate education at the course, committee and program levels.

2) Appointment requirements and procedure:

Application must include evidence of professional activity related to graduate education such as research, publication, exhibition or performance, membership in professional organizations, participation in regional and national meetings, and excellence in teaching. The applicant must meet the specific qualifications of the department or program. The appointment is the responsibility of the department or program graduate faculty.

3) Privileges and responsibilities:

A Member may teach graduate courses at any level, serve on the Graduate Council; direct research; and serve on and chair advisory, thesis and dissertation committees for students pursuing masters, specialist and doctoral degrees.

B. Temporary Member

1) Qualifications:

An individual with a terminal degree or documented knowledge and equivalent experience shall be eligible for appointment to the graduate faculty as a Temporary Member to teach specific courses and/or serve on committees over a specified time period.

2) Appointment requirements and procedure:

The appointment is the responsibility of the department or program graduate faculty. Recommendations must include specific qualifications as related to the course(s) to be taught or committee membership. An appointment is approved for a specified time period. At the end of the specified time period, a Temporary Member of the Graduate Faculty may reapply.

3) Privileges and responsibilities:

A Temporary Member may teach graduate level courses at the masters, specialist and doctoral levels and serve on student committees. A Temporary membership is only valid for the time frame specified and for the course(s) or activities approved on the application.

N.B. If a department has fewer than three graduate faculty members (excluding temporary), then graduate faculty from other departments in the applicant's college may be included to bring the department or program graduate faculty review committee to at least three. These members should be selected on the basis of the appropriateness of their fields. The selection of this committee is carried out by the department or program graduate faculty.

**ARKANSAS STATE UNIVERSITY SYSTEM
GRADUATE FACULTY APPLICATION**

_____Member _____Temporary _____Jonesboro-Campus _____Other(Specify)

A CURRENT VITA MUST ACCOMPANY THIS FORM

NAME: _____ DEPARTMENT: _____

FACULTY POSITION: _____ COLLEGE: _____

FOR TEMPORARY GRADUATE FACULTY, COMPLETE THIS SECTION

COURSE PREFIX(es): _____

REQUESTED DURATION

NUMBER AND TITLE

(specify semester & year): _____

OTHER EXPERIENCE AND QUALIFICATIONS (optional): _____

OTHER DUTIES: _____

THE DEPARTMENT OR PROGRAM GRADUATE, FACULTY HAVE REVIEWED THIS
INDIVIDUALS CREDENTIALS IN RELATION TO THE SPECIFIC DEPARTMENT OR
PROGRAM QUALIFICATIONS ON FILE IN THE DEPARTMENT/PROGRAM, COLLEGE,
AND GRADUATE SCHOOL AND HAS APPROVED HIM/HER FOR GRADUATE
FACULTY STATUS

Chair of Department Graduate

Faculty Committee: _____

Date: _____

