

**ARKANSAS STATE UNIVERSITY  
PRE-TEACHER INTERN CHECK FORM  
ECH P-4, ELED K-6, ECH/SPED P-4, SPED K-12, AND MLED 4-8**

Campus (check one):     ANC     Beebe     EACC     Jonesboro     Mid-South     Mt. Home

Teaching Intern Semester: \_\_\_\_\_

Student: \_\_\_\_\_ ASU ID# \_\_\_\_\_

Major \_\_\_\_\_ Middle Level Subject Area \_\_\_\_\_ Catalog Year \_\_\_\_\_

Current Phone #: \_\_\_\_\_ Advisor: \_\_\_\_\_

E-Mail Address \_\_\_\_\_ Admission Date: \_\_\_\_\_

This is a checkpoint that includes the prerequisites to the teaching intern semester. The process has been implemented to assist you in determining your eligibility for the teaching internship. Deficiencies identified at this point can possibly be eliminated between now and the beginning of your internship semester.

**Current transcript(s) must accompany this form. (Unofficial transcripts from all institutions.)**

<b>I. Cumulative Degree Hours</b>	<b>Hours</b>	<b>GPA</b>
Current Cumulative Degree Hours	_____	_____
Semester Hours of Current Enrollment	_____	
Semester hours enrolled in last semester before teacher internship	_____	
Summer Enrollment	_____	
<b>Total semester hours must equal 90 or more</b>	_____	

**II. Major/Professional Education Requirements**

Hours completed in the major & professional education course requirements: \_\_\_\_\_ Major GPA: \_\_\_\_\_

**List of major and professional education course requirements: Format – Semester: Prefix and Number**

Current Semester: Prefix & Number	Semester: Prefix and Number	Semester; Prefix and Number
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Date Filed (office use only): \_\_\_\_\_

**III. List of Departmental, Specialty Area and General Education Requirements Remaining:**

*Format – Semester: Prefix and Number*

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**IV. To complete the program for licensure, students are required to have a passing score on each state approved content assessment and must take the state-approved pedagogical (PLT) assessment. (Subject to change)**

**V. Technology requirement:** All interns are required to have access to an iPad or iPad mini during their internship for supervision/communication and access to important documents.

**VI. I, \_\_\_\_\_, understand that I will meet the minimum requirements for teaching internship if I have met the following criteria (See page 9 of the Teacher Education Handbook):**

1. Formal admittance to the Teacher Education Program.
2. Attainment of Senior standing – 90 semester hours
3. Completion of a Pre-Teacher Intern Check form filed with the Office of Professional Education Programs
4. Completion of professional education/major courses for early childhood, early childhood/special education, and middle level majors with the exception of the of the teaching internship semester (All students must have a ‘C’ or better in the Professional Education courses, including Exceptional Student in the Regular Classroom)
5. Attainment of a minimum overall grade point average of 2.70 in all work taken and a grade point average of 2.70 in the major area. (Must be maintained through graduation) **Prior to August 24, 2015: GPA of 2.50**
6. Completion of prescribed department requirements
7. Completion of Intent application forms for teaching internship eight weeks before the end of the semester or one week before the pre-registration date of the semester preceding teaching internship
8. Attendance at the mandatory orientation and seminar sessions for the teaching internship
9. Verification of no conviction of a felony or crimes (See page 35 & 36 of the Teacher Education Handbook)
10. Verification of no child maltreatment

List any additional requirements you must meet:

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Should I not meet the requirements after this semester, I must postpone my teaching internship semester until I have met the minimum requirements. Furthermore, my advisor will complete an admission validation form at the beginning of the internship semester and if I do not meet all internship admission requirements, I must postpone my teaching internship semester.

I further acknowledge that during the internship semester I am not permitted to enroll in other university/college courses including correspondence, web, distance learning, or courses at other universities/colleges. I will only be enrolled in the internship courses.

I understand I must provide documentation that my Child Maltreatment Central Registry has cleared and my fingerprint non-criminal background check (NCBC) has been approved at the ADE, AELS Public Site, to be eligible for the internship.

\_\_\_\_\_  
Teacher Intern’s signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Advisor’s signature

\_\_\_\_\_  
Date

**A copy is retained by the advisor, a copy by the student, and the original copy is to be submitted to the office of Professional Education Programs, Education Building, Room 213.**