



## **College of Education – Procedure Manual**

**Effective Date: 7/1/97**

**Procedure Number: 03 - 04**

**Section: Committee Structure and Representation**

**Subject: Faculty Awards Committee**

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The Faculty Awards Committee is composed of the chair and one representative from each of the four academic departments. The committee chair is one of the department chairs selected on a rotating basis. Terms for the department representatives are for one year.

The committee receives application materials for awards of Excellence in Teaching, Service, Scholarship and Advising. The materials of the College award winners, with the exception of the Advising Award, are forwarded to the university committee.