

Arkansas Department of Higher Education (ADHE) Academic Affairs Planning Calendar - 2013

January	3	ICAC Quarterly Meeting – 2:00 p.m., Phone Conference if meeting needed
	4	Letters of Intent due – February AHECB meeting
	8	Presidents Executive Council Meeting – 11:00 a.m., Phone Conference only
	15	ICAC proposals due – April AHECB meeting
February	1	Arkansas Higher Education Coordinating Board (AHECB) Meeting at ADHE, 423 Main Street, Little Rock, AR
	1	New program proposals due - April AHECB Meeting
March	1	Letters of Notification due - April AHECB meeting (ICAC Letters of Intent due)
	12	<i>Joint Meeting of Chief Academic Officers (CAO) and Chief Student Affairs Officers (CSAO) Meeting–10:00 a.m. (tentative date if meeting needed)</i>
	28	ICAC Quarterly Meeting – 2:00 p.m., Phone Conference if meeting needed
April	1	Letters of Intent due – April AHECB meeting
	2	Presidents Executive Council Meeting – ADHE
	15	ICAC program proposals due – July AHECB Meeting
	25-26	AHECB Meeting, University of Arkansas Community College at Hope
May	15	New program proposals due - July AHECB Meeting
	15	Submit proposed changes for Arkansas Course Transfer System (ACTS)
June	1	Letters of Notification due - July AHECB meeting (ICAC Letters of Intent due)
	1	Annual Institutional Report on Faculty Performance Review due
	1	Proposed changes to Institutional Plan for Faculty Performance Review due
	18	<i>Joint Meeting of CAOs & CSAOs - 10:00 a.m., ADHE (tentative date if meeting needed)</i>
	27	ICAC Quarterly Meeting – 2:00 p.m., Phone Conference if meeting needed
	30	Annual Minority Recruitment and Retention Report due
	30	Existing Academic Program Review Reports due

- July**
- 1** **Letters of Intent due - July AHECB meeting**
 - 2** Presidents Executive Council Meeting – ADHE
 - 15** ICAC program proposals due - October AHECB meeting
 - 25-26** **AHECB Meeting, Arkansas Department of Higher Education, Little Rock, AR**
- August**
- 1** **New program proposals due - October AHECB meeting**
- September**
- 1** **Letters of Notification due - October AHECB meeting**
(ICAC Letters of Intent due)
 - 17** **Joint Meeting of CAOs & CSAOs - 10:00 a.m., ADHE, 1st Floor Conference Room**
 - 26** ICAC Quarterly Meeting – 2:00 p.m., Phone Conference for ICAC Members Only
- October**
- 1** **Letters of Intent due - October AHECB meeting**
 - 1** Presidents Executive Council Meeting – ADHE
 - 15** ICAC proposals due - January 2014 AHECB meeting
 - 15** Submit proposed changes for Arkansas Course Transfer System (ACTS)
 - *24-25** **AHECB Meeting, North Arkansas College, Harrison, AR**
- November**
- 1** **New program proposals due – January 2014 AHECB meeting**
 - 1** Student Undergraduate Research Fellowship (SURF) applications due
 - 22** SURF Panel Review Meeting, ADHE
- December**
- 1** **Letters of Notification due – January 2014 AHECB meeting**
(ICAC Letters of Intent due)
- January 2014**
- 3** **Letters of Intent due – January 2014 AHECB meeting**
 - 9** ICAC Quarterly Meeting – 2:00 p.m., Phone Conference if meeting needed
 - 15** ICAC program proposals dues – April 2014 AHECB meeting