**UCC Committee Meeting**

**December 9, 2011**

**Graduate School Conference Room**

**Present:** Lynita Cooksey, Kim Pittcock, Paula Ruby, Matt Thatcher, Shelley Gipson, Shawn Drake, Phyllis Pobst, David Gilmore, Natalie Wilbanks, Jesse Blankenship, Beverly Boals, Josie Welsh, Robert Robinette, and Chris Collins. Guest: John Mello

**Absent:** Ricky Clifft, Andy Mooneyhan, Rebecca Oliver, Paula Bradberry

Dr. Cooksey called the meeting to order at 2:00 p.m.

Dr. Cooksey handed the committee members a draft of a new UCC form “AR Act 747 Revised Program Proposal – Bulletin Change Transmittal Form” to be used to submit the 120 hour change in the curriculum for courses. Dr. Cooksey will look into the web assisted, CVN clarification.

Proposals for the 120 hour change are due to ADHE by 3/1/11. Deadline for proposals to be in AAR Office is 1/27/11.

BOT has been notified of changes to Associate and BS Degrees.

We will meet on 2/10/12 and 2/17/12 at 2:00 p.m. to go through these proposals

**OLD BUSINESS**

ED01 – Still tabled – no corrections received on this yet

**NEW BUSINESS**

BUS02 – TABLED – resubmit on 2/10/11 with all documents (Support Letters, Employment Survey, Budget); and on new UCC form; Box 6 & 11 were questioned; Box #17 – Josie will help John Mellow with this portion

New Program – Global Supply Chain Management major

BUS03 (Revised) – APPROVED (Bulletin Page should read: Select three upper-level Marketing Courses for which you have completed prerequisites. “JOUR 4113 Integrated Communications Strategies may be substituted for one of the three upper-level Marketing Courses………9”)

Bulletin Change – ADD JOURN 4113 Integrated Communications Strategies to the upper level courses needed to pursue a minor in Marketing. Should now read: Select any three upper level marketing courses for which you have completed prerequisites. JOUR 4113 may be included.

FA01 – TABLED – Box #17 – Assignments, term papers … take info from outline

New Course – ART 1413 Design Technology

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FA02 – APPROVED

Bulletin Change – Change ART 4063 Advanced Painting’s Beginning Painting Prerequisite to the new Intermediate Painting prerequisite

FA03 – APPROVED

Bulletin Change – Senior Exhibition Changes to BFA Program: 1) Remove Senior Show from Art Education Requirements; 2) Increase prerequisites for ART 4330 Senior Show

FA04 – APPROVED with the addition of adding to the Prerquisite, ….. and permission of instructor” to bulletin page

Bulletin Change – Change ART 4093 Advanced Ceramics prerequisites from ART 3092 to 6 hours of ART 3093

FA05 – APPROVED

Bulletin Change – Change Drawing II and Drawing III descriptions to more accurately reflect course content specifically related to the human figure.

NHP02 – APPROVED – leave wording as is in the course description; do not insert “institutional”.

Bulletin Change – NS3143 Basic Foods – Course description change to include the fact that the course is lecture and lab

Meeting adjourned at 3:00 p.m.

Submitted by:

Chris Collins

Administrative Assistant