

ADMINISTRATIVE COUNCIL MEETING

Tuesday, November 3, 2011

Attendees:

Greg Meeks - Interim Dean
George Foldesy – Director, CEE
Loretta McGregor – Chair, Psychology & Counseling
Jim Stillwell – Chair, HPESS
Mitch Holifield – Chair, ELSCE
Joanne Nalley – Director of childhood Services
Jane Marie DeWailly – Interim Director, PEP
Joanna Grymes – Assoc Professor – Teacher Education
Mary Jo Bohrman – Fiscal Support Specialist

OLD BUSINESS

NEW BUSINESS

1. AARC Meeting 10/24/11 with Glen Jones
 - Handout – Impact Report Response
 - Over the Thanksgiving and Christmas break ITS will be conducting an update on the server.
2. Arkansas COE Dean's Council – October 21, 2011 - Handout
3. State Line Item Pool
 - Robin Hicks states that there are University Lines available. Therefore, there is not a need to request lines from the state pool at this time.
4. HLC Request
 - One undergraduate and graduate example of closing the assessment loop from each department needs to be submitted.
5. Searches – Handout
 - CEE - The search for Dan Cline's position has been closed. 20 applications were received. The committee will now start to review.
 - Psy & Coun – Approval was just granted for the search to replace Yun-Jeong Shin. A committee will be ready to work on an advertisement by the end of next week.
 - Teacher Ed – Waiting until a Dean is assigned before a search begins for a chairperson.

6. Other Items of Interests

- ESF for Off Budget Requests need to be turned in to Mary Jo.
- IDC were supposed to be received by the end of October, but have not yet been received.
- Handout – “Introduction to University Marketing” is being offered Monday November 14, 2011 2:15 – 5:00pm in the Reng Student union Auditorium. Please RSVP if you are interested in attending.

7. Announcements

- Joe Nichols mother recently passed away
- Department of Psychology and Counseling Instructor, Gretchen Wilson has been elected President of the Arkansas School Psychology Association.
- Lisa Templeton will be out on sick leave for the remainder of the semester.