ADMINISTRATIVE COUNCIL MEETING
Wednesday, January 16, 2013
10:00 am – 11:30 am
Notes

Attendees:
Thilla Sivakumaran - Dean
Greg Meeks – Associate Dean
George Foldesy – Director, CEE
Annette Hux – Interim Chair, ELCSE
Lina Owens – Interim Chair, Teacher Education
Loretta McGregor – Psychology & Counseling
Jim Stillwell – Chair, HPESS
Jo Ann Nalley – Director of Childhood Services
Mary Jane Bradley – Director, PEP
Lance Bryant – Interim Chair, HPESS (beginning July 1, 2013)

NEW BUSINESS

1. Renaming COE
   The COE will be asked to vote on one of the following names for the College:
   a. College of Education and Behavioral Science
   b. College of Education and Human Performance

2. International programs
   a. Mexico initiative – The Chairs need to determine what degrees might be offered in the future at the Mexico site. Dean will check on the due date.
   b. Japan – We are taking the superintendent and assistant superintendent to Japan for a partnership. We are also working on student partnership exchanges.
   c. Russia – Three to four faculty and three to four graduate students have expressed interest in participating this summer. We may reciprocate this fall.
   d. Hawaii – Shaminade University offered to take our student-teachers at no cost.
   e. Belize – Dr. Singleton is working on a partnership to do professional development. The Dean hopes to offer the special education program in Belize.
   f. Jamaica – Dr. Johnson-Leslie is working on a partnership with a two year college.

3. Job searches
   a. Two in Counseling
   b. Three in Psychology
   c. Two in HPESS
   d. Two in the New ELCSE & Teacher Ed

4. Coordinators
   a. Coordinator Data and Grant – Mary Elizabeth Spence has been named to this position. She will help anyone who needs help with SPA or HLC data collection.
   b. Coordinator School, Community and International Partnership – Blair Dean has been named to this position.
5. Literacy Center
   a. COE 105
   b. Hopefully up and running by Fall 2013

6. TRiO program & Open House
   a. Faculty representatives Joanna, Mitch,

7. Website
   a. Departmental page
   b. Program page – Dr. Meeks has requested missing checksheets from Chairs.

8. Fall and Summer Schedule
   a. Final draft due March 6th
   b. Off-budget requested need to be turned in

9. Evaluation
   a. Administrator evaluations – March 8th

10. Meeting adjourned at 11:05 AM

The mission of the College of Education is to generate and disseminate knowledge through teaching, research, and service; and to apply that knowledge to improve education and the quality of life for all individuals in a pluralistic and democratic society. We accomplish this within student-centered, intellectually challenging environments with faculty and staff dedicated to excellence.