

Arkansas State University

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Main Menu

[Personal Information](#)

Update addresses, contact information; Change your PIN.

Please keep your email address current to help ensure that you receive important ASU communications.

[Student](#)

Apply for Admission, Register, View your academic records and Financial Aid.

[Financial Aid](#)

View your Financial Aid information.

[Faculty and Advisors](#)

Enter Grades and Registration Overrides, View Class Lists and Student Information.

[Employee](#)

Time sheets, time off, benefits, leave or job data, paystubs, W2 and W4 data.

View Account Balance, Account Summary by Term, or Account Detail by Term

Screen 2: Student and Financial Aid Menu

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Student and Financial Aid

[Admissions](#)

Apply for Admission or Review Existing Applications

[Registration](#)

Check your registration status, class schedule, and add or drop classes.

- See your advisor to discuss your academic plan. Your advisor will remove your advising hold after you have met.
- Clear any registration holds with the appropriate office. Check to see that holds are then cleared.
- If you are required to complete MATH 0003 or MATH 0013, please select your CRN for the preferred section and contact Advising Services (972-3001) for registration into the selected math course early. Note: If required, you will need to register in one of these classes before you can continue with additional registration.
- All remedial holds are handled in Advising Services.

[Student Records](#)

View your holds, grades, and transcripts. Set up payment plans or deposits.

Students should view their Account Summary to make sure that their account is clear. Registration and transcript holds are placed on all accounts with outstanding balances.

[Financial Aid](#)

Apply for Financial Aid, review status and loans

Screen 3: Student Records Menu

Student Records

[Tax Notification](#)

View your 1098-T Tax Statement.

[View Holds](#)

[Midterm Grades](#)

[Final Grades](#)

Summer 1 grades are viewable at 5:00 p.m. on July 6.

Full Summer and Summer 2 grades are viewable at 5:00 p.m. on August 6

Final grades are not viewable before the scheduled times.

[Academic Transcript](#)

Students can print an unofficial transcript.

[Request Printed Transcript](#)

Students can request an official transcript for free from the Transcripts Department.

[View Status of Transcript Requests](#)

[Account Summary](#)

[Account Summary by Term](#)

[Account Detail for Term](#)

[Payment Plans and Deposits](#)

[Select Tax Year](#)

[Course Catalog](#)

[View Student Information](#)

[Class Schedule](#)

[Enrollment Verification through Student Clearinghouse](#)

[Direct Deposit Information](#)

Direct Deposit Policy, FAQs, Authorization Form

Screen 4: Transcript Request Form

-Follow the instructions on the next several screens.

Transcript Request Address

Choose one option below:

Only type in or select one of the following methods. Selecting more than one will cause an error.

CHOOSE ONLY ONE OPTION BELOW.

1. **External College Code** - You may look up the code of the college to which you want your transcript sent.
2. **One of Your Addresses** - You may choose one of your address types if you want the transcript sent to you.
3. **Internal College** - This is a list of ASU Departments. If you want your transcript sent to an ASU Dept, choose one department from the drop down list.
4. **Issue to** - Type the name of the person or institution to which you want your transcript sent. You will type the address on the next screen.

Students can print their own unofficial transcripts. Unofficial copies are not to be requested through this method. If you need an unofficial copy of your transcript, please return to the "Student and Financial Aid" menu and select "Student Records" and "Academic Transcript".

External College Code: [For faster service, look up the college code.](#)

One of Your Addresses:

Internal College:

Issue to: