ADMINISTRATIVE COUNCIL MEETING
Wednesday, August 28, 2012
10:00 am – 11:30am
Notes

Attendees:
Thilla Sivakumaran - Dean
Greg Meeks – Associate Dean
George Foldesy – Director, CEE
Mitch Holifield – Chair, ELCSE
Lina Owens – Interim Chair, Teacher Education
Loretta McGregor – Psychology & Counseling
Jim Stillwell – Chair, HPESS
Mary Jane Bradley – Director, PEP

Absent:
Jo Ann Nalley – Director of Childhood Services

OLD BUSINESS

NEW BUSINESS

1. Accountability - Higher Learning Commission
Dr. Cooksey wants to make sure that we are doing our program assessments.

2. Reassigned time - faculty, chairs, directors, Deans
Robin Hicks will send out a template for spring, 2012 reassigned time. This will be due on September 17, 2012.

3. Research agenda - Research intensive institution
Hudson is not supportive of two track PRT approach, i.e. teaching emphasis and research emphasis. Emphasis should be on research.

4. Class size - Look at increasing class size
We should look at class size. No cap should be on maximum class size. If an adequate size room is not available in your department, one will be secured. Chairs should look at classes that enrollment could be increased.

5. Online Courses - Course rigor evaluation
HLC requires us to look at the rigor of our on-line courses.
6. **Textbook orders** - Need to be accurate and on time and is moving to a new system

7. **Budget** - Spring off budget due prior to October 1, 2012

8. **New Website** –

    New website will be rolled out December 3, 2012

9. **Parking** –

    Off campus faculty and students must pay $5 per day or $50 for the year for campus parking.

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The mission of the College of Education is to generate and disseminate knowledge through teaching, research, and service; and to apply that knowledge to improve education and the quality of life for all individuals in a pluralistic and democratic society. We accomplish this within student-centered, intellectually challenging environments with faculty and staff dedicated to excellence.