

**ARKANSAS STATE UNIVERSITY
PRE-TEACHER INTERN CHECK FORM
ELEMENTARY AND MIDDLE CHILDHOOD EDUCATION MAJORS**

Campus (check one): Beebe Jonesboro Mid-South Mt. Home

Teaching Intern Semester: _____

Student: _____ ASU ID# _____

Major _____ Middle Level Subject Areas _____ Catalog Year _____

Current Phone #: _____ Advisor: _____

ASU E-Mail Address _____

This is a checkpoint that includes the prerequisites to the teaching intern semester. The process has been implemented to assist you in determining your eligibility for the teaching internship. Deficiencies identified at this point can possibly be eliminated between now and the beginning of your internship semester.

Current Degree Evaluation Reports must accompany this form.

I. Cumulative Degree Hours

Hours GPA

Current Cumulative Degree Hours _____

 Semester Hours of Current Enrollment _____

 Semester hours enrolled in last semester before internship _____

 Summer enrollment _____

Total semester hours must equal 90 or more _____

II. Major/Professional Education Requirements

Hours completed in the major & professional education course requirements: _____

Major GPA: _____

List of major and professional education course requirements: Format – Semester: Prefix and Number

Current Semester: Prefix & Number

Semester: Prefix and Number

Semester; Prefix and Number

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Date Filed (office use only): _____

III. List of Departmental, Specialty Area and General Education Requirements Remaining:
Format – Semester: Prefix and Number

IV. Candidates in initial undergraduate programs must take the state approved content assessment(s) and the state approved pedagogical assessment prior to graduation.

V. Technology requirement: All interns are required to have access to an iPad or iPad mini during their internship for supervision/communication and access to important documents.

VI. I, _____, understand that I will meet the minimum requirements for teaching internship if I have met the following criteria:

1. Formal admittance to the Teacher Education Program (**As of August 24, 2015, all students must attain a minimum overall GPA of 2.70 for admission.**)
2. Attainment of Senior standing – 90 semester hours
3. Completion of a Pre-Teacher Intern Check form filed with the Office of Professional Education Programs
4. Completion of professional education courses for secondary education majors and professional education/major courses for early childhood, early childhood/special education, and middle level majors with the exception of the of the teaching internship semester (All students must have a ‘C’ or better in the Professional Education courses, including Exceptional Child in the Regular Classroom.)
5. Attainment of a minimum overall grade point average of 2.70 in all work taken and a grade point average of 2.70 in the major area. **If admitted prior to August 24, 2015, you are required to have a 2.50.** (Must be maintained through graduation)
6. Completion of prescribed department requirements
7. Completion of Intent application forms for teaching internship eight weeks before the end of the semester or one week before the pre-registration date of the semester preceding teaching internship
8. Attendance at the mandatory orientation and seminar sessions for the teaching internship
9. Verification of no conviction of a felony or crimes (See page 35 & 36 of the Teacher Education Handbook)
10. Verification of no child maltreatment

List all departmental requirements you must meet: _____

I understand that I must meet all requirements specified in the undergraduate Teacher Education Handbook and the Undergraduate Bulletin when the actual assignment for teaching internship experience takes place. Furthermore, my advisor will complete an admission validation form at the beginning of the internship semester and if I do not meet all internship admission requirements, I must postpone my teaching internship semester.

I further acknowledge that during the internship semester I am not permitted to enroll in other university/college courses including correspondence, web, distance learning, or courses at other universities/colleges. I will only be enrolled in the internship courses.

According to the ADE policies governing programs for educator licensure (Rule 8.04), I must “before entering a classroom to complete a supervised clinical practice”, provide documentation that my Child Maltreatment Central Registry has cleared and my fingerprint non-criminal background check (NCBC) has been approved at the ADE, AELS Public Site.

Teacher Intern’s signature

Date

Advisor’s signature

Date

A copy is retained by the advisor, a copy by the student, and the original copy is to be submitted to the office of Professional Education Programs, Education Building, Room 213.