

ADMINISTRATIVE COUNCIL MEETING

Wednesday, January 11, 2012

Meeting Notes

Attendees:

Greg Meeks - Interim Dean
Mary Jane Bradley – Interim Associate Dean
George Foldesy – Director, CEE
Mitch Holifield – Chair, ELSE
Lina Owens – Interim Chair, Teacher Education
Loretta McGregor – Chair, Psychology & Counseling
Jim Stillwell – Chair, HPESS
JaneMarie Dewailly – Interim Director, PEP

Absent:

JoAnn Nally – Director of Childhood Services

OLD BUSINESS

1. Act 747 - priority is to clean up bulletin pages

- 120 hour program changes must be cleaned up and to the College Curriculum for their next meeting; even if there are no changes to the program, must make changes in general education section.
- All institutions must have the programs completed and approved by July 1, 2012.

2. Searches

Center for Excellence – Dr. Foldesy said that the prospect who was being considered for the job did not want it; committee will be meeting next week.

Teacher Education – Dr. Owens reported there are no searches currently.

NEW BUSINESS

1. Review COE Strategic Plan Progress

- Evaluated each action step for all priorities indicating if completed, ongoing, in process, or not completed.

2. Other Items of Mutual Interest

- Dr. Holifield reported that the US News Report came out ranking ASU graduate programs in the top 20 in 2 criteria and top 30 in another criterion.

3. Announcements
 - a. Next AC meeting January 25, 2012 at 10:00 AM
 - b. Capital requests to me by January 20, 2012 – send to Dr. Meeks; anything over \$5,000 equipment or renovations
 - c. COE Policy and Procedures Manual revisions – Dr. Meeks disseminated a copy with revisions and told us that we would not go over it today, but we would talk about it at our next meeting on January 25. Dr. Maness is working on a historical piece ranging from 2002 to present.
 - d. Carolyn is available to talk with faculty about new travel regulations
 - e. Upcoming dates for PRT - handout
 - f. Critical Thinking Test – Josie Welsh is looking for faculty to learn to score the test. If any faculty members are interested, please let Dr. Meeks know.
 - g. New web design – The university will be releasing a new web design either in the summer of fall. Todd Clark is the individual overseeing the redesign. He is asking for suggestions of faculty to interview. If we have things going on of interest to feature, such as accreditation renewal, please let Dr. Meeks.

4. Adjourned 10:50 a.m.