ADMINISTRATIVE COUNCIL MEETING
Friday, April 20, 2012
E-Meeting Notes

OLD BUSINESS

1. Searches
   a. Cline line: two candidates are scheduled for interviews.
   b. Shin line: search has been declared a failed search
   c. ERZ Director: three candidates are being scheduled for interviews

NEW BUSINESS

1. AARC (see handout)

2. Procedure Revisions
   a. Graduate Council Representation – passed (unanimous)
   b. College Grievance Committee (Faculty) - passed (unanimous)
   c. Student Grievance Pool - passed (unanimous)
   d. Student Research Travel Support Committee (new procedure) – passed (5 for 2 against)

3. Announcements:
   • Next AC Meeting May 2, 2012
   • Minority Report Due April 15, 2012
   • Classified Staff Evaluations – Due May 1
   • End of Year Celebration - May 1.
   • Program Assessment Blurbs to Josie – May 15
   • Unit (College) Goals – Due May 30
   • EvalKit for non-LSDE on-line programs and regional programs was launched April 16 to facilitate course/instructor evaluations.
   • Assessments which are completed in College Live Text should be completed on or before May 15.
   • Sue Street will be on campus next Wednesday through Thursday, April 25-27 evaluating our progress to date on ERZ initiative.
4. Adjournment

FUTURE AGENDA ITEMS

1. 2012-2013 COE Committees assignments

2. Where do we as a college put assessment in our PRT documents?

The mission of the College of Education is to generate and disseminate knowledge through teaching, research, and service; and to apply that knowledge to improve education and the quality of life for all individuals in a pluralistic and democratic society. We accomplish this within student-centered, intellectually challenging environments with faculty and staff dedicated to excellence. (COE Mission Statement)