

Staff Senate Meeting Agenda  
Wednesday April 19, 2017 @ 1:30pm  
Mockingbird Room, Carl R. Reng Center

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**New Senator Meet and Greet starts @ 1:30**

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1. Call to Order
2. Roll Call
3. Routine Business
  - a. Meeting Minutes
  - b. Treasurer's Report
4. Old Business
  - a. Election Results
    - Non-Faculty Professional (30)**
      - Jon Carvell
      - Nikki Adams
      - Traci Ellington
      - Hope Phillips
      - Spencer Bradley
    - Technical/Para Professional (40)**
      - Robert Gordon
    - Secretarial/Clerical (50)**
      - Vickie Gilmer
      - Wendy Stotts
      - Joyce Mann
    - Service/Maintenance (70)**
      - Sharon Dollar
5. New Business
  - a. Julie Bates – Act 599 – (Higher Education Uniform Classification and Compensation Act)  
<http://www.arkleg.state.ar.us/assembly/2017/2017R/Acts/Act599.pdf>
6. Report from the President
7. Open Discussion
8. Announcements and Reminders
  - a. Next Meeting May 17<sup>th</sup>
  - b. Distinguished Performance Awards May 5<sup>th</sup> (1:30 - 3:00)

Arkansas State University

Staff Senate Meeting

March 15, 2017

### **DRAFT MINUTES**

The Arkansas State University Staff Senate met on Wednesday, March 15, 2017 in the Mockingbird Room in the Student Union on the A-State-Jonesboro campus. Staff Senate Vice-President, Brandy Hampton, called the meeting to order at 2:00 pm.

In attendance: Paula Broadway, Catrina Clark, Todd Clark, Shane Copeland, Misty Cureton, Loretta Fulton (proxy for Timothy Cureton), Rodney Davis, Emily Devereux, Adrian Everett, Vera Forrest, Rosemary Freer, Sharon Groves, Randy Wheaton (proxy for Jeffery Gulley), Brandy Hampton, James Hart, Matthew Huckaby, Amber Jordan, Jarrod Long, Randy Martin, Jennifer Novalick, Herbert Ogles, Ashley Parnell, Brian Pettie, Sheryl Puckett, Judy Reed, Randall Tate, Natalie Turney, Scott Wheat

### **February Minutes:**

Scott Wheat motioned to accept the minutes as written. Vera Forrest seconded, all approved.

### **February Treasurer Reports:**

The February report was presented by Sheryl Puckett.

One recent item to note was the check for \$250.00 was written to support Up Til' Dawn. Rosemary Freer did ask what the "Santa's Wolves" can be used for, other than the end of the year. Sheryl explained that we could use it throughout the year if there is someone who has experience a catastrophe or exceptional need. Rosemary suggested that we could look for more opportunities to use that budget throughout the year. It is kept in the budget in case there is a large catastrophe in our community, such as a tornado.

The report was filed for audit.

### **Old Business:**

Campus Climate Council Proposal submitted for feedback- Voted by email, 9 supported and 2 did not.

### **New Business:**

**Chocoletta Simpson- Affirmative Action/ Title IX:** Chocoletta is the affirmative action/ Title IV coordinator for our campus in the office of affirmative action. She takes requests for accommodations for things such as disclosure, disability, etc.

- Resource to students, faculty, and staff
- Receives reports of sexual assault, domestic violence, etc. and the university investigates
- Talk to all parties involved to determine the best course of action to respond to allegations
- This means we are mandatory reporters
  - If we are told or witness something it needs to be reported
- You can reach her at [csimpson@astate.edu](mailto:csimpson@astate.edu)

### **Shared Governance proposals**

**17-SP-03 University Learning Outcomes-** The Learning Outcome Proposal was reviewed and Matt Huckaby gave us a short overview. A-State graduate would have the four main qualities listed:

- ✓ Creative and Critical Thinking
- ✓ Communication
- ✓ Social and Civic Responsibility
- ✓ Diversity and Globalization

The proposal is requested that the campus approve the new ULOs and continue to grant authority to A-State Assessment Committee to develop and guide the assessment for the new ULOs.

There was a unanimous vote to support the proposal.

### **Election Update**

Brandy sent out election emails. Voting opens March 27<sup>th</sup> and ends on March 31<sup>st</sup>. Our April 19<sup>th</sup> meeting will include our new Staff Senate senators.

### **No report from the President**

#### **Open discussion:**

Rosemary Freer had an update from the Employee Benefits Committee. They are still receiving issues from staff and faculty regarding Cigna, specifically differences. They are aiming to have a letter written for a comparison to the old PPO we were under, to the new HMO. This has not yet been approved by the committee, but if it is unanimously voted on, they would like an endorsement by both Faculty and Staff Senate. The committee was assured nothing would change, but there have been changes that have arisen.

The question of maternity leave came up in open discussion. Rosemary Freer did contact HR to ask about it and received the following answer: Arkansas State has not made a decision at this time in regard to adoption of the new maternity leave. Once the legislative session has ended the University System will make a determination.

There was a short discussion on merit bonus pay.

### **Events**

Distinguished Performance Awards- May 5<sup>th</sup>

Staff Senate picnic- May 18<sup>th</sup>

Anyone who is able to help set up the Staff Senate picnic on May 17<sup>th</sup> would be greatly appreciated. Please contact Sheryl Puckett at [spuckett@astate.edu](mailto:spuckett@astate.edu) if you have any connections or would like to help with the picnic in any other way.

With no more open discussion, Randall Tate moved to adjourn. Vera Forrest seconded, and the meeting adjourned at 2:40 p.m.



**Staff Senate Attendance Record**

		May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr
Last Name	First Name												
Broadway	Paula	Present	Present	Proxy	No Meeting	Present	Present	Proxy	No Meeting	Present	Present	Present	
Clark	Catrina	Present	Present	Present	No Meeting	Present	Present	Absent	No Meeting	Present	Present	Present	
Clark	Todd	Present	Present	Present	No Meeting	Present	Proxy	Proxy	No Meeting	Present	Present	Present	
Copeland	Shane	Present	Present	Present	No Meeting	Present	Proxy	Present	No Meeting	Present	Present	Present	
Cureton	Misty	Present	Present	Present	No Meeting	Present	Present	Present	No Meeting	Present	Present	Present	
Cureton	Timothy	Present	Present	Present	No Meeting	Proxy	Present	Present	No Meeting	Present	Present	Proxy	
Daniels	Angela	Present	Present	Present	No Meeting	Present	Present	Absent	No Meeting	Present	Present	Absent	
Davis	Rodney	Present	Present	Present	No Meeting	Proxy	Present	Present	No Meeting	Present	Present	Present	
Devereux	Emily	Present	Present	Present	No Meeting	Present	Present	Present	No Meeting	Present	Proxy	Present	
Edwards	Katie	Present	Absent	Absent	No Meeting	Absent	X	X	No Meeting	X	X	X	
Everett	Adrian	Present	Present	Absent	No Meeting	Present	Present	Present	No Meeting	Present	Present	Present	
Forrest	Vera	Present	Absent	Present	No Meeting	Present	Present	Absent	No Meeting	Present	Present	Present	
Freer	Rosemary	Present	Present	Proxy	No Meeting	Present	Present	Present	No Meeting	Present	Present	Present	
Groves	Sharon	Present	Proxy	Present	No Meeting	Present	Present	Present	No Meeting	Proxy	Proxy	Present	
Gulley	Jeffery	Present	Present	Present	No Meeting	Present	Proxy	Present	No Meeting	Present	Proxy	Proxy	
Hampton	Brandy	Present	Present	Present	No Meeting	Present	Present	Present	No Meeting	Present	Present	Present	
Harris	Deanna	Present	Present	Absent	No Meeting	Present	Present	Absent	No Meeting	Present	Absent	Absent	
Hart	James	Present	Present	Present	No Meeting	Present	Absent	Present	No Meeting	Present	Present	Present	
Huckaby	Matthew	Present	Present	Present	No Meeting	Proxy	Present	Present	No Meeting	Present	Proxy	Present	
Jordan	Amber	Present	Present	Present	No Meeting	Present	Present	Present	No Meeting	Present	Present	Present	
Long	Jarrod	Present	Present	Present	No Meeting	Absent	Present	Absent	No Meeting	Present	Present	Present	
Martin	Randy	Present	Absent	Present	No Meeting	Present	Proxy	Present	No Meeting	Present	Present	Present	
McCain	Carla	Present	X	X	No Meeting	X	X	X	No Meeting	Present	X	X	
Novalick	Jennifer	Present	Present	Present	No Meeting	Present	Present	Present	No Meeting	Present	Present	Present	
Ogles	Herbert	Present	Present	Present	No Meeting	Present	Absent	Present	No Meeting	Present	Present	Present	
Parnell	Ashley	X	Present	Present	No Meeting	Present	Present	Present	No Meeting	Absent	Present	Present	
Pettie	Brian	Present	Proxy	Present	No Meeting	Present	Absent	Absent	No Meeting	Present	Absent	Present	
Privett	Amy	Present	Present	Absent	No Meeting	Present	Present	Absent	No Meeting	Absent	Present	Absent	
Puckett	Sheryl	Present	Present	Present	No Meeting	Present	Absent	Present	No Meeting	Absent	Present	Present	
Reed	Judy	Present	Present	Present	No Meeting	Present	Present	Present	No Meeting	Present	Present	Present	
Tate	Randall	Present	Present	Proxy	No Meeting	Present	Present	Present	No Meeting	Present	Present	Present	
Turney	Natalie	Present	Present	Present	No Meeting	Present	Absent	Present	No Meeting	Present	Present	Present	
Webb	Tammy	Present	Present	Present	No Meeting	Proxy	Present	Present	No Meeting	Present	Proxy	Absent	
Wheat	Scottie	Present	Proxy	Present	No Meeting	Present	Proxy	Present	No Meeting	Present	Present	Present	

**Proxies:**

May: Debbie Davis proxy for Katie Edwards, Amanda Waters proxy for Deanna Harris, Brian Shelton proxy for Randy Martin, Tony Bittle proxy for Brian Pettie
June: Nikki Turner proxy for Sharon Groves, G. Olsen proxy for Brian Pettie, Tracy McMasters proxy for Scott Wheat
July: Jo Boyd proxy for Paula Broadway, T. Johnson proxy for Rosemary Freer, Carol Cummings proxy for Randall Tate
September: Loretta B. proxy for Timothy Cureton, Robert Bailey proxy for Rodney Davis, Carol Cummings proxy for Matthew Huckaby, Connie S. proxy for Tammy Webb
October: Blake Simmons proxy for Todd Clark, Elizabeth Rouse proxy for Shane Copeland, Robert C. proxy for Jeffery Gulley, Brian Shelton proxy for Randy Martin, Leigh Anne Hall proxy
November: Cheryl Richey proxy for Paula Broadway, Blake Simmons proxy for Todd Clark
January: Chelsea Gambill proxy for Sharon Groves
February: Nikki Turner proxy for Emily Devereux, Chelsea Gambill proxy for Sharon Groves, Randy Wheaton proxy for Jeffery Gulley, Matt Chadwick proxy for Matthew Huckaby, Connie Scott proxy for Tammy Webb
March: Loretta Fulton proxy for Timothy Cureton, Randy Wheaton proxy for Jeffery Gulley

**Arkansas State University  
Staff Senate Treasurer's Report  
February 28, 2017**

<u>University E &amp; G Accounts</u>		<u>Beginning Balance</u>	<u>Debit/Credit</u>	<u>Remaining</u>
<b>Staff Senate</b> 110000-120008-1630	Balance Forward	\$2,625.00		
	Postage			
				<u>\$2,625.00</u>
 <b>Santa's Wolves Agency Account</b> 930002-390000-5000	Balance Forward	\$ 4,840.55		
		0	-	
		0	-	<u>\$4,840.55</u>
 <u>ASU Foundation Accounts</u>				
<b>Santa's Wolves</b> 200067	Balance Forward	\$31,310.00		
	March Contributions		441.86	
	Employee Assistance		-	
				<u>\$31,751.86</u>
 <b>Staff Senate Discretionary</b> 200069	Balance Forward	\$17,659.73		
	St Jude Children's Research		(250.00)	
			-	<u>\$17,409.73</u>
 <b>Staff Senate Educational Assistance</b> 230139	Balance Forward	\$758.08		
	March Contributions		58.30	
			-	<u>\$816.38</u>