

Graduate Council  
November 15, 2018  
Library 6th Floor Conference Room 603

Voting Members Present: Amanda Wheeler, Gil Fowler, Joan Henley, John Mello, Lauren Schack Clark, Lauri Umansky (also serving as proxy for Deborah Chappel Daniel), Jessica Camp (proxy for Mark Foster), Travis Marsico (proxy for Paul Sikkel), Robert Bradley (proxy for Shawn Drake), Steve Green, Jennifer Bouldin (proxy for Tanja McKay), Tarnisha Tilson

Non-Voting Members Present: Jesse Blankenship, Summer DeProw, Karen Wheeler

Non-Members Present: Mary Elizabeth Spence, Gwen Neal, LaToshia Woods, Jessie Bricker

Members Absent: David Jeong

Meeting called to order

1. Motion to approve October 18, 2018 minutes by Gil Fowler. Seconded by Joan Henley. Passed.

2. Old Business:

a. Tabled Graduate Faculty Status Requests:

i. 2017G\_NC37b\_TABLED\_Reg\_Fac\_Paul-Mixon

1. NC37b was resubmitted as NC68.

2. Motion to approve: Amanda Wheeler. Second: Joan Henley. Passed.

ii. 2018G\_NC36\_TABLED\_Temp\_Peggy-Wright

1. No documents resubmitted for NC36. No vote required.

3. Course Proposals

a. 2018G\_EBS11\_BC-GC-SPED-K12

2018G\_EBS12\_BC-MSE-SPED-K12

2018G\_EBS13\_BC-TE-eligibility-requirements

i. EBS11-13 considered together.

ii. Motion to approve all: Gil Fowler. Second: Amanda Wheeler. Passed.

b. 2018G\_EBS14\_BC-MAT

i. Discussion: if a student has the bachelor's degree, why revert back to ACT as a graduate requirement? We need time to work through the logistics on this. Joan Henley and the proposal point of contact, LaToshia Woods, agree.

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- ii. Motion to table: Joan Henley. Second: Gil Fowler. Tabled.
- c. 2018G\_LAC15\_BC-STCM-prefix-change  
2018G\_LAC16\_CR-COMS-6363
  - i. EBS15-16 considered together.
  - ii. Motion to approve all: Amanda Wheeler. Second: Gil Fowler. Passed.
- d. 2018G\_NHP04\_NC-AT-6802-Seminar-in-Athletic-Training  
2018G\_NHP05\_NC-AT-6812-Athletic-Training-Capstone  
2018G\_NHP06\_BC-OTD-Title-Changes
  - i. NHP04-06 considered together.
  - ii. NHP04 and NHP05 indicate two course deletions in the bulletin pages. Robert Bradley explained that he had submitted the deletions and they must have gotten hung up somewhere.
  - iii. Motion to approve new courses and course deletions upon timely receipt of the proposals: Amanda Wheeler. Second: Gil Fowler. Passed.
    - 1. Susan Hanrahan submitted the two course deletion proposals on 12.12.18. These course deletions will be titled 2018G\_NHP04a\_CD-AT-6202 and 2018G\_NHP04b\_CD-AT-6302.
- e. 2018G\_SM07\_BC-BIO-5153-Biotech-I-Lab
- f. 2018G\_SM08\_CR-BIO-5611-Radiation-Safety
  - i. SM07-08 considered together.
  - ii. Motion to approve all: Lauri Umansky. Second: Amanda Wheeler. Passed.
- 4. Non-Curricular Items
  - a. Graduate Faculty Status Applications
    - i. 2018G\_NC69-PROFESSIONAL-Kristin-Leitterman
      - 1. Motion to approve: Steven Green. Second: Lauren Schack Clark. Passed.
    - ii. 2018G\_NC70-AFFILIATE-Nicolas-Ramos-Lara

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2018G\_NC71-AFFILIATE-Dwayne-Estes

2018G\_NC72-AFFILIATE-Rebecca-Lochmann

1. NC70-72 considered together.
2. Motion to approve all: Steven Green. Second: Amanda Wheeler. Passed.

b. Proposed Graduate Faculty Standards

i. Grad Faculty Qualification Standards - Dept. Music

1. Amanda Wheeler explained to the council the additional clarifications to the standards, which the Grad Policy Group is working through. No vote is required on these standards at this time.

5. Potential Meeting January 17, 2019

- a. There were no curricular proposals that were held over to require a December special meeting. John Mello read an email from Shawn Drake regarding proposing a special January meeting to address late graduate faculty submissions and discuss shared governance proposals.
  - i. Motion for meeting January 17<sup>th</sup>, 2019: Gil Fowler. Second: Amanda Wheeler. Passed.

6. Member Items

- a. Gil Fowler informed the committee of the upcoming Middle East Studies Committee deadline in February for students who request travel grants to the Middle East. This committee was established after a \$10 million dollar grant to fund work in the Middle East. A-State received \$840 thousand from the grant. The committee uses the interest from A-State's portion of this grant to support the travel grants.
- b. Karen Wheeler updated the council on the Grad Policy Group work. They are working on defining/categorizing graduate assistants to determine the length of term served, which would also depend on funding sources.
- c. Travis Marsico asked about a proposal that was submitted and why it wasn't included in the agenda. It was found to have been submitted before the deadline for this meeting, but was mistakenly left off of the agenda.
  - i. 2018G\_SM09\_NC\_BIO-6903-Animal-Ecophysiology
  - ii. The course is being proposed as an experimental course for Spring 2019 implementation, but is currently on the schedule as a Special Topics

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course. The department hopes to have this course approved and move the students previously enrolled in the Special Topics course into the new course.

1. The registrar's office noted that they discourage moving student schedules around this way because it relies on each student to drop and re-enroll.
- iii. The council discussed that even if the proposal had made the agenda for this meeting, November 15<sup>th</sup> is past the deadline for spring course implementation (October 12<sup>th</sup>). Considering the new course proposal after the deadline sets a negative precedent.
  - iv. Karen Wheeler asked for clarification on what an experimental course is. Jesse Blankenship clarified that it is set up as a one-term course that will not roll into subsequent schedules. The department will have to come back again during the upcoming semester and submit another new course proposal.
  - v. Motion to approve: Steven Green. Second: Lauri Umansky. Two votes to oppose. Passed.
    1. Council clarified that they are not saying it is OK that this proposal is after the deadline to create a new spring 2019 course. We are simply approving that it is a course that can be offered.
  - d. Council discussed clarifying the process by which proposals are submitted for inclusion on the agendas. Perhaps this process is something that Grad Policy Group can look at.

Meeting adjourned.

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**Standard Subcommittee Memberships**

Subcommittee 1	Subcommittee 2	Subcommittee 3
Gil Fowler	Steve Green	Shawn Drake
Deborah Chappel Traylor	David Jeong	Mark Foster
Lauren Schack Clark	Amanda Wheeler	Paul Sikkel
Lauri Umansky	Joan Henley	Tanja McKay
John Mello	Tarnisha Tilson	
Can review: AET, EBS, NHP, SM	Can review: BU, LAC, NHP, SM	Can review: AET, BU, EBS, LAC

To access graduate faculty status applications:

<http://www.astate.edu/a/shared-governance/shared-governance-committees/undergraduate-curriculum-council/graduate-council/noncurricular>

Password: **Grad\_Faculty**

To access curricular proposals

<https://www.astate.edu/a/shared-governance/shared-governance-committees/undergraduate-curriculum-council/graduate-council/current-documents.dot>