**Arkansas State University**

**International Programs**

**Preliminary Data Sheet II**

To be completed by the foreign national being appointed to come to ASU as an Exchange Visitor on a J-1 visa. In order to help you obtain the most appropriate visa to come to ASU, you must complete this form and return it to your department sponsor at ASU.

Issuance of a visa may take weeks or months at the US embassy. If you are already in the US in another immigration status, you should be aware that applications for a change of immigration status may take up to 9 months to be processed by United States Citizenship and Immigration Services. You may not work at ASU as a J-1 visa holder and receive any J-1 benefits until the change of status occurs.

**Please type or print clearly**

**Personal Data**

•Your Full Name from passport\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(family/last) (given/first) (middle)

• Date of birth (MM/DD/YYYY)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ • Male/female\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

•City of birth\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ •Country of birth\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

•Country of citizenship\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ •Country of residency\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

•Position in home country: Check appropriate category

\_\_Professor/Teacher \_\_Graduate Student \_\_Undergraduate Student \_\_Researcher

\_\_ Other (please specify)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**•Academic degrees (**please submit a copy of your diploma)**:**

**School attended** **Degree Year Awarded**

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•Current mailing address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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•Permanent address outside the US\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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•Telephone number:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ •Email Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Your Appointment At Arkansas State University**

•Name of ASU department sponsor corresponding with you:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

•ASU department:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

•Date of previous affiliation with ASU, if any:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Financial support from all sources while in the US:**

The US Department of State and the Department of Homeland Security require applicants for a J-1 visa (and their dependents) to have enough funding by sponsors to demonstrate they have adequate means to maintain a decent standard of living.

The funding information provided here will appear on the immigration document and will be a determining factor in whether a visa is actually issued by a US Embassy or Consular official. It is, therefore, important this information be accurate. You as the applicant may be held liable for statements made about scholarships and salaries.

All amounts from all sources must be furnished in US dollars.

For an immigration document to be issued, the Office of International Programs must have proof of funding from a sponsor(s) which can be in a form of a copy. However, upon arrival, the original must be presented to the Office of International Programs.

The minimum cost an appointee should present from all sources is **$20,000** for the applicant, an additional **$3,500** for a spouse, and **$3,000** per child.

**Amount** **Time Period**

•Arkansas State University: US $\_\_\_\_\_\_\_\_\_ per\_\_\_\_\_\_\_\_\_

•US Government Agency: US $\_\_\_\_\_\_\_\_\_ per\_\_\_\_\_\_\_\_\_

Name of agency:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

•Appointee’s home government/agency: US $\_\_\_\_\_\_\_\_\_ per\_\_\_\_\_\_\_\_\_

Name of agency:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

•Other Organizations: US $\_\_\_\_\_\_\_\_\_ per\_\_\_\_\_\_\_\_\_

**US Visa History**

•Are you currently in the US\_\_\_\_ •If yes, latest date of arrival\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

•If yes, please indicate current visa status\_\_\_\_\_\_\_\_\_\_\_

•If yes, please check one:

\_\_I will be leaving the US and returning before I begin my appointment at ASU

\_\_I am requesting a transfer or extension of my current J-1 visa status

\_\_I am requesting a change of visa status to J-1

•If you answered yes to any of the above questions, please submit copies of your passport, US visa stamp, I-94 Entry/Departure Card, and relevant DS-2019’s/I-20’s, etc…

•If you answered no to all of the above questions:

At which US consulate/embassy will you apply for your visa\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Proposed US arrival city\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

•Passport expiration date\_\_\_\_\_\_\_\_\_\_\_\_\_

•Please list all visa categories held inside the US other than B-2 visitor:

**Visa Category Reason Dates of Status**

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**Family Information**

Please complete this section for any family members who will travel with you to the US or who will arrive later to join you. If your family will travel to the US, a visa document will be prepared to allow them to enter the US. Only your spouse and minor children (under age 21) may be included on dependent J-2 visa.

To issue an immigration document to your dependent please complete the following and include a copy of his/her/their passport(s).

**Last/ First/ Middle Name Relationship**

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•Will your family require J-2 dependent documents prior to your arrival or after your arrival?\_\_\_\_\_\_\_\_

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Your Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_