

Effective Date: 08/01/10

Number: 03-05

Section: Administration

Subject: ~~Smoking of~~ Tobacco Products

Smoking is prohibited on state-supported institutions of higher education in accordance with Arkansas Act 734, known as the Clean Air on Campus Act. Smoking is defined as inhaling, exhaling, burning, vaping, or carrying any of the following: (a) ~~lighted~~ tobacco products, including cigarettes, cigars, pipes, E-cigarettes, cigars, and pipes; and all other electronic smoking devices, and (b) other ~~lighted~~ combustible or vaporizable plant material. This Act covers all buildings and property of Arkansas State University. This operating procedure sets out the enforcement procedures which will be followed by the University.

Compliance

It is the responsibility of all members of the ASU community and visitors to comply with the Clean Air on Campus Act. Violators will be dealt with in a manner that is consistent with the law and university procedures. There will be no reprisals against anyone reporting violations of the Act.

Enforcement of the Clean Air on Campus Act

1. Anyone observed violating or suspected of being in violation of the Clean Air on Campus Act may initially be given a respectful verbal warning.
2. If university police determine that an offense has occurred, an officer will issue a written warning. This will allow the violator to review the Act and adhere to it in the future. In addition to the written warning, if the violator is a faculty, staff, or student member of ASU, the violation will be reported to the employee's supervisor or the Office of Student Conduct.
3. University police will issue a citation to District Court on the second or subsequent offense. In addition to the citation, if the violator is a faculty, staff, or student member of ASU, the violation will be reported to the employee's supervisor or to the Office of Student Conduct.

Approved by Chancellor's Executive Council – 07/26/10

Reviewed on 07/09/13.



	A	B	C	D	E	F
1	Shared Governance Proposal Review Process					
2						
3	Proposal: <u>14SP-07</u>			Date Received: <u>April 23, 2014</u>		
4	Tobacco Products Proposal		SUSPENDED	Expedited (39 Business Days)	Full (64 Business Days)	Extended (93 Business Days)
5	Is Proposal a SGOC Issue?			2 Days	3 Days	5 Days
6	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		SGOC Establish Disposition	Due By:	Due By:	Due By:
7	Responsible Assigned Committee:				28-Apr-14	
8	SGOC		SGOC Forward to Responsible Committees and SGCs	2 Days	3 Days	5 Days
9	Type of Review:			Due By:	Due By:	Due By:
10	<input type="checkbox"/> Expedited				1-May-14	
11	<input checked="" type="checkbox"/> Full		SGCs Send Comments to Responsible Committee	7 Days	14 Days	21 Days
12	<input type="checkbox"/> Extended			Due By:	Due By:	Due By:
13	Handbook Issue: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				21-May-14	
14	Constituency Groups:		Responsible Committee Prepare Final Draft Send to SGOC	7 Days	14 Days	21 Days
15	<input checked="" type="checkbox"/> Faculty Senate	Approve Y/N		Due By:	Due By:	Due By:
16	<input checked="" type="checkbox"/> Staff Senate		SGOC Sends Final Draft to Constituency Groups for Final Up/Down Vote	2 Days	3 Days	5 Days
17	<input checked="" type="checkbox"/> Dean's Council			Due By:	Due By:	Due By:
18	<input checked="" type="checkbox"/> Chair's Council				13-Jun-14	
19	<input checked="" type="checkbox"/> SGA		Consistency Groups Vote & Notify SGOC	7 Days	14 Days	21 Days
20	<input checked="" type="checkbox"/> GSC			Due By:	Due By:	Due By:
21	<input checked="" type="checkbox"/> Vice Chancellor(s)				3-Jul-14	
22	Notes:		SGOC Tally Votes & Sends Final Report	2 Days	3 Days	5 Days
23	Suspended pending review by originator			Due By:	Due By:	Due By:
24					9-Jul-14	
25			Chancellor Review & Response	10 Days	10 Days	10 Days
26				Due By:	Due By:	Due By:
27					23-Jul-14	
28						