



ADMISSIONS, RECORDS AND REGISTRATION

Academic Suspension Clearance Form for First Suspension

First Name		Last Name		ID Number
Mailing Address		City	State	ZIP Code
Phone Number			Alternate Phone Number	
Last Semester Enrolled			Readmission Term	

This form is for students returning to ASU following a first academic suspension as outlined in the ASU Undergraduate Bulletin. ASU does not offer an appeal process for students who earn a first academic suspension. Student must either enroll in and successfully complete the Restart@state program or sit out for two or more calendar years following the semester in which the suspension was earned.

Students who wish to return to ASU after a second or subsequent suspension must petition the Undergraduate Graduation and Academic Credit Appeals Committee before reenrollment. Admission is not automatically granted following completion of the suspended period. The appeal form and petition information can be found at <http://www.astate.edu/a/registrar/students/appeals-committee/index.dot>.

PLEASE CHECK EACH TO VERIFY YOU UNDERSTAND THE TERMS OF YOUR REENROLLMENT

✓

This is my first and only academic suspension from ASU.

*I sat out two calendar years **OR** was non-compliant with the terms of Restart and sat out the required term.*

I must update my enrollment records by READMITTING with the ASU Admission's Office.

I need a 2.00 or higher semester GPA to avoid an academic suspension at the end of this term.

I understand that ASU will not accept transfer credits earned at other institutions during a period of time in which a student is on a mandatory academic suspension unless outlined in the suspension policy.

Student Signature

Date

Wilson Advising Center

Date

Office of Admissions, Records and Registration

Date

RETURN TO:
Office of Admissions, Records and Registration
PO Box 1570, State University, AR 72467-1570
(870) 972-2031 • fax: (870) 972 - 3917



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From the Arkansas State University Undergraduate Bulletin:

ACADEMIC PROBATION AND SUSPENSION

First Suspension: Students who are admitted and currently enrolled through First Year Studies (FYS) may be dismissed from the FYS program and therefore suspended from the University. Please see First Year Studies under University College in the bulletin. Students under regular admission standards suspended for the first time are under the retention policy listed below:

Students will receive academic probation at the close of any enrollment period (fall, spring or summer term) when their current semester **or** ASU cumulative grade point average (GPA) is below 2.00. Academic probation status will be removed at the end of any enrollment period when both the current semester and ASU cumulative GPA are 2.00 or above. Students placed on academic probation are restricted to enrollment in 12 credit hours until the current semester and ASU cumulative GPA are 2.00 or above. **Students receiving academic probation are strongly encouraged to counsel with an academic advisor or call the Wilson Advising Center at (870) 972-3001.**

Students on **academic probation** will be suspended from the university for poor scholarship when their current semester **and** fall, spring, or summer term ASU cumulative GPA are **both** below the required 2.00. Students suspended from the university for poor scholarship may apply for readmission to Arkansas State University under **SCHEDULE OF READMISSION FOLLOWING ACADEMIC SUSPENSION.**

READMISSION FOLLOWING ACADEMIC SUSPENSION

Upon academic suspension from ASU, students should contact the Wilson Advising Center to review the terms for admission following an academic suspension from the university. (870) 972-3001. Students admitted to the university through First Year Studies, must successfully complete all program requirements. Failure to do so may result in suspension from the program. Students who are suspended from the First Year Studies Program must contact First Year Studies at 870-972-2080 to discuss readmission.

Restart@state Program: Students on a first academic suspension with the university, who have not participated in Restart@state and wish to return to ASU-Jonesboro, must seek enrollment into Restart if they are returning to ASU within two calendar years. Students must first seek approval from the Wilson Advising Center in order to participate in Restart, then complete the application process and attend a Restart workshop before classes begin for the semester. Restart@state is a fall, spring and summer program option. Program fees do apply. The Restart Program fee is used for university retention initiatives.

During the Restart semester, students will be allowed to enroll in up to 12 hours plus the one-hour Restart Seminar. Students who withdraw from the university, are administratively withdrawn or fail the Restart Seminar will serve a mandatory separation period from the university and all other institutions of higher education the following semester. Successful completion of the Restart@state program requirements, however, will allow enrollment during the subsequent enrollment period, provided the student meets the necessary GPA and other requirements stated in the Restart contract.

First Suspension: Students who are suspended from the university for the first time must enroll in the Restart@state program. (See procedures for enrollment under the Restart@state program.) All students considering taking coursework at another institution while on first suspension from ASU are strongly advised to meet with their ASU academic advisors for guidance on appropriate coursework selection. (See section on transferring coursework while on first suspension.)

Second Suspension: Students who earn a second suspension from the university are not permitted to enroll at ASU for one calendar year. Students returning to ASU after serving a second suspension must first seek approval to re-enroll from the Undergraduate Graduation and Academic Credits Appeals Committee. Upon approval for re-enrollment, students must readmit with the institution before registering for classes.

Arkansas State University will not accept for transfer any credit earned at other institutions during a period in which the student is on mandatory second suspension at ASU.

Third and Subsequent Suspensions: Students who earn a third or subsequent suspension from the university are not permitted to enroll at ASU for two calendar years. Students returning to ASU after serving a third or subsequent suspension must first seek approval to re-enroll from the Undergraduate Graduation and Academic Credits Appeals Committee. Upon approval for re-enrollment, students must readmit with the institution before registering for classes.

Arkansas State University will not accept for transfer any credit earned at other institutions during a period in which the student is on mandatory third or subsequent suspension at ASU.

Transferring Work from Other Institutions while on First Suspension: ASU will review transfer work completed while on a first suspension only after the student returns and successfully completes 12 hours with a 2.00 GPA, as well as the *Restart@state* program (if required). No more than 12 credit hours of coursework completed at another accredited college or university while on a first academic suspension from ASU will be considered for transfer and only if the coursework:

1. removes deficiencies, such as the required high school core or developmental coursework; and/or
2. is a course retaken per the ASU recomputation policy (retaking course work that was earned at ASU with a grade below "C"); and/or
3. is designated by ASU as 1000- or 2000-level.

No credit hours earned at other institutions during a period in which the student is on mandatory second, third, or subsequent suspension from ASU-Jonesboro will be accepted for transfer by Arkansas State University.