

Graduate Council
September 20, 2018
Library 6th Floor Conference Room 603

Voting Members Present: Amanda Wheeler, David Jeong, Deborah Chappel-Traylor, Gil Fowler, Joan Henley, John Mello, Lauren Schack Clark, Lauri Umansky, Mark Foster, Rokib Hasan, Shawn Drake, Tanja McKay

Non-Voting Members Present: Jesse Blankenship, Summer DeProw, Karen Wheeler

Members Absent: Paul Sikkel, Steve Green, Tarnisha Tilson

Meeting called to order at 3:00 pm.

1. Shawn Drake asked Karen Wheeler to lead the Council in nominating and voting for a Chair of Graduate Council for 2018-2019. John Mello made a motion to nominate Shawn Drake as Chair for 18-19. Seconded by Gil Fowler. Pass. Shawn Drake will serve another term as Chair of Graduate Council for the 2018-2019 academic year.
2. Motion to approve April 19, 2018 minutes by Amanda Wheeler. Seconded by John Mello. Pass.
3. Course Proposals
 - a. 2018G_EBS09_BC_MSES-Thesis-or-Internship
 - b. 2018G_SM03_NC_MATH-5413-Partial-Differential-Equations
 - i. EBS09 and SM03 considered together.
 - ii. Motion to approve all: Gil Fowler. Second: Amanda Wheeler. Pass
4. Non-Curricular Items
 - a. 2018G_NC44_AFFILIATE-Jason-Bourke-NYIT
 - i. Discussion on NC44: No courses or student research currently, but could be in the future. The form doesn't specify what he will be doing with the status, but Tanja McKay confirmed that the status would be used for serving on Thesis/Dissertation Committees. The Council requested that this be added to NC44.
 - 2018G_NC45_AFFILIATE-Ghalib-Alkhatib-NYIT
 - 2018G_NC46_TEMP-Cameron-Wimpy
 - 2018G_NC47_TEMP-Mary-Margaret-Jackson
 - 2018G_NC48_TEMP-Pamela-Alexander
 - 2018G_NC49_PRO-Lori-Winn
 - 2018G_NC50_PRO_Farley-Schweighart

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2018G_NC51_PRO-Craig-Johnson

- ii. Discussion on NC51: He works with the Master of Science in College Student Personnel Services. Applying for Professional Status. The form doesn't specify what he will be doing with the status, but Joan Henley confirmed that the status would be used for serving on Thesis/Dissertation Committees. The Council requested that this be added to NC51.

2018G_NC52_AFFILIATE-Troy-Camarata

- iii. Discussion on all: Tanja McKay noted that some of the NYIT Affiliate Status requests did not make it to the Program Director under which they would serve as Graduate Faculty. The council discussed amending the forms to include signature lines for "Affiliate Site" and "Department/Program." The council also requested that the existing Chair signature line should read "Chair/Program Director."
- iv. Gil Fowler made a motion to approve NC44-52 as a group. Seconded by Amanda Wheeler. Statuses approved for 6 years beginning August 16, 2018.

5. Selection of a representative for A-State Assessment Committee – Summer DeProw

- a. Shawn Drake nominates Mark Foster to serve as Graduate Council representative to the A-State Assessment Committee. Mark Foster agrees.

6. Graduate Policy Group Update – Karen Wheeler

- a. Karen Wheeler informed the Council that the Policy Group looked at priorities for the year. Their first priority will be to look at the tabled item of dissertation committee composition. Also, additional admission requirements will need to be sent to Graduate Council so that they can be built into the bulletin to ensure transparency. Other priorities are: Graduate Assistant term limits and standardizing language regarding it, and bulletin accuracy (which is acknowledged to be a larger issue than just the Policy Group).
 - i. Additionally, the policy group will form a joint subcommittee with UCC to review the curricular forms and processes. Joan Henley, John Mellow, and Shawn Drake will be representing GC.

7. Member Items:

- a. Lauri Umansky asked about the University reinstating the Graduate School and if it would make sense to wait to make major policy changes, specifically the dissertation committee composition, until that decision is made.

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- i. Amanda Wheeler serves on Faculty Senate and agreed to give updates to the Graduate Council about the Taskforce which is being created to look at reinstating the Graduate School.
 - ii. Shawn Drake explained that the Policy Group was going to look at further information regarding the dissertation committees and bring that information and recommendation back to the Graduate Council for further discussion. It won't go through Shared Governance until it is approved by Graduate Council.
 - iii. Rokib Hasan explained to the Council that the Graduate Student Council has many concerns regarding graduate policies and the reinstatement of the Graduate School. Karen Wheeler advised him to reach out to her to speak to the GSC regarding this.
 - iv. The Council agreed that it was important to be informed about the Graduate School, but also important not to sit on these issues.
- b. Amanda Wheeler asked about tabled documents and how they will get back on the agenda. Council asked to have an "Old Business" section on the agendas going forward.

Amanda Wheeler made a motion to adjourn. Seconded by John Mello. Meeting adjourned at 3:51 pm.

Standard Subcommittee Memberships

| Subcommittee 1 | Subcommittee 2 | Subcommittee 3 |
|-------------------------------|------------------------------|-------------------------------|
| Gil Fowler | Steve Green | Shawn Drake |
| Deborah Chappel Traylor | David Jeong | Mark Foster |
| Lauren Schack Clark | Amanda Wheeler | Paul Sikkel |
| Lauri Umansky | Joan Henley | Tanja McKay |
| John Mello | Tarnisha Tilson | Rokib Hasan |
| Can review: AET, EBS, NHP, SM | Can review: BU, LAC, NHP, SM | Can review: AET, BU, EBS, LAC |

To access graduate faculty status applications:
<http://www.astate.edu/a/shared-governance/shared-governance-committees/undergraduate-curriculum-council/graduate-council/noncurricular>

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Password: **Grad_Faculty**

To access curricular proposals

<https://www.astate.edu/a/shared-governance/shared-governance-committees/undergraduate-curriculum-council/graduate-council/current-documents.dot>