**UCC Committee Meeting**

**December 11, 2009**

**Graduate School Conference Room**

**Present:** Dave Gilmore, Marci Hayes, Kathryn Jones, Donald Kennedy, John Hall, Lynita Cooksey, Phyllis Pobst, Renee Miller, Shelley Gipson, Chris Collins

**Absent:** Paula Bradberry, Anne Cason, Laura Downing, Brad Edgar, Gil Fowler, Tracy Finch, Verlene Ringgenberg, Beverly Weems

Dr. Cooksey called the meeting to order at 2:00 p.m.

The following proposals were discussed:

**Old Business:**

COM07 – JOUR 3143 Strategic Writing – APPROVED

**New Business:**

ED02 – Bulletin Change – Change course number from PSY 3153 to PSY 3113 – APPROVED (Check with registrar’s office to make sure course # is not already used)

AG08 – APPROVED pending changes – Numbering is incorrect on first page; Box #7 shorten description to “A study of processes and developments in the biofuels and other emerging technology for biobased energy products.”; Box #8 put comma after CHEM 1011, mark out “Biofuels or” and put comma after RET 3113; Box #19 need sample list of textbooks; Box #23 Review

AG09 – APPROVED pending changes – Box #7 shorten description to “A study of renewable energy systems including technologies for solar, hydrogen, fuel cell biomass and wind.”; Box #8 mark out “or Introduction to RET” and replace “by” with “of”; Box #23 Assessment – correct this.

AG10 – APPROVED with required edits – Numbering is incorrect on first page; Box #7 shorten description to “A study of energy and power measurement, techniques to analyze energy use, and methods to conserve energy in residential and industrial sectors.”; Box #8 remove “or Basic Electricity”; Box #17 move 20% over to line up with rest; Box #19 need examples of reading; Box #23 Assessment – clean up.

AG11 – APPROVED with pending edits – Box #7 shorten description to “A study of wind energy fundamentals and processes for converting wind power with emphasis on turbines and the wind power systems.”; Box #19 – required reading need date, title, author, publisher, city, ISBN# or Journal); Box #23 – Assessment – clean up

AG12 – TABLED – Box #7 shorten description to “A study of properties and engineering applications of various nonferrous metals and alloys including aluminum, nickel, copper, magnesium, titanium, tin, lead, and zinc.”; Box #17 insert “including written reports” after homework assignments; Box #19 Need title of textbooks; Box #23 Assessment – REDO - Kathryn Jones and Dr. Cooksey will come up with something better for this.

AG13 – TABLED - Shorten description in Box #7 to “A study of metal casting processes, molding, pattern and core making, basic casting & foundry techniques.”; Box #19 need textbook selected; Box #23 - REDO assessment.

Meeting adjourned at 3:05 p.m.

Submitted by:

Chris Collins

Administrative Assistant