

CHECKLIST FOR APPLICATION TO AASN PROGRAM AT ASU

THANK YOU FOR YOUR INTEREST IN ASU's ASSOCIATE IN APPLIED SCIENCE NURSING PROGRAM. PLEASE BE SURE THAT YOU HAVE COMPLETED EVERY STEP BELOW, AND THAT YOU HAVE ENCLOSED ALL DOCUMENTS BEFORE SUBMITTING YOUR APPLICATION.

Deadline: June 15th

- _____ 1. Apply for admission to Arkansas State University (Jonesboro Campus) at <http://www.astate.edu/info/admissions/index.dot>.
- _____ 2. Complete and submit an AASN application on the School of Nursing website:
<http://www.astate.edu/college/conhp/departments/nursing/program-applications.dot>
- _____ 3. Schedule and take the Admission Assessment Exam. Information on cost, scheduling and content on exam is found on the School of Nursing website.
<http://www.astate.edu/college/conhp/departments/nursing/index.dot>
- _____ 4. Request an official transcript from each institution attended since high school. You must submit official transcripts from all colleges, universities, schools, or other institutions attended. This includes official transcripts from any nursing program you've attended, been withdrawn or dismissed from, or otherwise not completed. Transcripts must be submitted to the Office of Admissions by May 25th. Do not send transcripts to School of Nursing.
- _____ 5. If you have withdrawn, been dismissed, or otherwise not completed another nursing program, obtain a letter of good standing from the program director/chair and have mailed to the School of Nursing.**
- _____ 6. Complete "Documentation of Work Experience" form and return original form to School of Nursing (form available with application).**
- _____ 7. You must inform this program if your license is currently or has ever been suspended, revoked, on probation or reprimanded for any reason.
- _____ 8. Include class schedule showing current enrollment of pre-requisites that are not completed.**

****Mail all requested documents (except transcripts) to the campus you are applying to:**

Jonesboro: ASU-School of Nursing, Attn: Carla McCain, Box 910, State University, AR 72467

Mountain Home: ASU-School of Nursing, Attn: Paula Thitoff, 1600 S College, Mountain Home, AR 72653

Beebe: ASU-School of Nursing, Attn: Debbie Holmberg, PO Box 1000, Beebe, AR 72012

MSCC/WM: ASU-School of Nursing, Attn: Lisa Schafer, 2000 W Broadway, West Memphis, AR 72301

**STUDENTS WILL BE INFORMED BY MAIL OF ACCEPTANCE STATUS.
PLEASE DO NOT CALL, THIS ONLY DELAYS THE PROCESS.**