

**Cost Containment**  
**Academic Programming Sub-Committee**  
**February 1, 2012**

Meeting was convened at 2:05 p.m. with Dean Susan Hanrahan calling it to order. Members present included: Pradeep Mishra, Hunter Petrus, Gina Hogue, Kim Pittcock, and Lonnie Williams.

Dean Hanrahan opened with a recap of the previous meeting and discussion.

Gina spoke on the iPad pilot program for the classroom. She spoke of the process of getting each one set up with wifi. The cost savings was expressed in time saved in travel to and from and the expense of fuel. Use Facetime (use of the iPad) versus Face to Face.

Kim on Concurrent Enrollment. Concurrent Enrollment produces 1,660 credit hours per semester. Concurrent Enrollment is changing a bit because schools are receiving grants for Advanced Placement courses. This means we may see a decrease in concurrent enrollment due to the increase in AP, which means fewer credit hours of concurrent enrollment (economic impact).

**Implications/Recommendations**

1. Expand the number of schools involved in concurrent enrollment to increase the number of credit hours produced. (There is a tendency for those involved in concurrent enrollment to migrate to the institution for their education which increases the enrollment as the concurrent enrollment increases the full-time equivalent hours).
2. Salary for high school teachers teaching in the program is borne by the schools which yields a cost saving to ASU while providing credit hours toward full-time equivalency.

Question was asked, "Why aren't more high schools associated with ASU and concurrent enrollment?" Gina outlined the territorial restrictions and how faculty are selected to teach the classes. It was suggested that maybe our articulation agreement could be revisited to see if territory and classes offered could be expanded to include more schools.

**Degree Centers**

It appears ASU has good enrollment at most centers varying by programs.

**Adjunct Instructors**

Dr. Kathryn Jones has provided information on adjunct instructors which can be found on the shared space site.

Dean Hanrahan stated she had approached the deans for their ideas on cost containment and savings and would like to reach out to the department chairs. She was provided with Dr. Loretta McGregor's name as the chair of the chairs as a contact.

Since we have been operating on a tight maintenance/supply budget, most cost savings approaches have been considered.

Next Steps?

1. Ideas from the department chairs
2. Post notes on cost containment site
3. Technology – deployment of teaching resources to create more parity among instruction. Mark Hoeting is providing a strategy for consideration. Purchase more equipment in bulk to get reduced prices and more commonality among equipment and more sharing of equipment to reduce cost. Due to limitations in departmental budgets, little can be done to upgrade equipment that can be shared or centralized.

Pradeep stated streamlining of the desktop printers in departments or across the college, will certainly help towards cost containment efforts by reducing the inventories of the printer cartridges

Next meeting is March 28 at 2 p.m. in Reynolds 203.

Tammy Fowler will report on the online piece.

Meeting dismissed at 2:40.

Notes provided by

Lonnie R. Williams, Ed.D.