



ARKANSAS STATE
UNIVERSITY

Department of Social Work

BSW Program Admission Guidelines and Packet

Admissions Requirements

An individual making application into the Social Work Program at Arkansas State University must be at least a second semester sophomore (Minimum of 45 s.h.) and have achieved a minimum overall GPA of 2.75 or better. The GPA calculation must include all credits transferred to ASU from other institutions as well as those credits earned while at ASU. Students must have completed all pre-requisites with a "C" or better to be considered for full admission into the program.

Admission into the program is a competitive process in which applications are reviewed and scored by the Admissions Committee. Each year, some students may not be accepted into the program because of other applicants scored higher and were selected to fill the available openings in the program's admissions cohort. Students may also be denied admission or terminated from the program for any of the following reasons:

- Failure to meet acceptable academic standards
- Submitting an incomplete application, or failure to apply by the application deadline
- Having not completed the required pre-requisites satisfactorily
- Illegal behavior which would preclude their licensure in the State of Arkansas. This includes, but is not limited to conviction in this state or any other state of a crime that is a felony; conviction of a felony in a federal court; conviction of a misdemeanor which involves family violence whether against an adult or child (Arkansas Code Chapter 39 Social Work Licensing)

Upon review of the Admissions Committee, students may be fully admitted, conditionally admitted or denied admission into the Program. Students who are denied admission into the program should review the section on Denial of Admission found in the BSW Program Handbook.

Conditional Admission into the BSW Program

If a student has fulfilled the majority of the minimum requirements for admission to the BSW Program as noted above, conditional admission may be granted by the BSW Admission Committee. Conditional admission means the acceptance of a student on "condition" that the student completes outstanding pre-requisites such as Introduction to Social Work prior to starting the program in the Fall. For example, if a student is currently enrolled in Introduction to Social Work or one of the prerequisite courses required for admission into the social work program during the semester the application is submitted, and all the other requirements have been met, then the student may be conditionally admitted. The student must also pass the required courses with a "C" or better and in the case of Introduction to Social Work, receive a favorable letter of reference from his/her Professor/Instructor.

This documentation must be submitted to the BSW Program Director prior to the close of the June 30. Upon receiving documentation the student will be notified by the BSW Program Director in writing of status of acceptance or denial into the Program. The granting of a conditional admission into the program should not be considered by the student as a guarantee of admission.



Department of Social Work

APPLICATION FOR ADMISSION INTO THE SOCIAL WORK PROGRAM
ARKANSAS STATE UNIVERSITY - DEPARTMENT OF SOCIAL WORK

Date of Application _____

Name (First, Last) _____

Student ID Number _____

Gender _____

DOB _____

Ethnicity/Race (Optional) _____

Email _____

Hometown _____

Phone: Home _____

Work: _____

Cell: _____

Current Mailing Address _____

Are you registered as an international student? _____

If "Yes", which country? _____

Name of Social Work Advisor _____

Total Semester Hours Completed (Min. 45 Hours) _____

Overall GPA _____

Are you a transfer student?

☐

If yes, please indicate the College you are transferring from: _____

Not a requirement for admission:

Because having a second language is an asset in social work, it is helpful to know if you have second language ability. Please list any second languages in which you can hold a conversation, e.g. Spanish, Sign Language, etc.



Department of Social Work

BSW Program Application Packet

1. Completed application form
2. Copy of current transcripts
3. Three recommendation forms; one from Introduction to Social Work Instructor
4. Pre-requisites complete
5. Personal Interest Statement
6. Disclosure Form
7. Compliance with NASW Code of Ethics Statement

Pre-requisites (Equivalent and ASU approved transfer courses may be substituted):

Please indicate the grade you received in the following courses. To be fully admitted into the Social Work Program, you must have completed each course with a grade of **C** or better prior to applying for admission.

Course	Grade Received
1. ENG 1003 Freshman English I	_____
2. ENG 1013 Freshman English II	_____
3. SW 2203 Introduction to Social Work	_____
4. PSY2513 Introduction to Psychology	_____
5. BIOL 1003/1001 Biological Science/Lab	_____
6. SOC Introduction to Sociology	_____
7. POSC 2103 Introduction to US Gov.	_____

Transcripts and recommendation forms: Please attach a copy of your **current transcript**, including any transferred credits and three letters of recommendation, one of which must be completed by your Introduction to Social Work Professor/Instructor. If you are unable to provide a letter of reference from your Introduction to Social Work Instructor, a letter from another academic instructor may be substituted, preferably one in social work. Your references must be professional references from employers, agencies you have volunteered at, academic instructors, etc. Letters from family members and friends will not be considered. All forms are included in admission package.

Personal Interest Statement Instructions: This statement will be read and evaluated as one criterion in determining applicant's admission status. The statement must address all of the items listed below. Statements should include a cover page with the applicant's name. Statements should be two to three pages long (not counting the cover page), double spaced with 1-inch margins.

- What character traits do you have that will help you be successful in the Social Work profession?
- Identify current personal limitations that may present obstacles to your professional development as well as how your plan to overcome these limitations.
- Describe and elaborate on your experiences with diversity.
- Explain when and how you became interested in social work as a profession.
- Identify a client population you would like to work with and elaborate on why you selected this group.



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Release of Information Disclosure Form

In order to obtain the best BSW students for our department, we ask that you allow us to talk to previous instructors and advisors you may have studied under or worked with, even if you have not submitted a reference from these persons. This will allow the Department of Social Work to review your academic performance with other individuals who may know you even if you have not identified them in your BSW application. Comments from these persons may help us more fully assess a candidate's potential for success and may be considered by the Admissions Committee in reaching an admissions decision. Therefore, you have the right to decline to grant permission for us to contact any other instructors, advisors and academic personnel other than those indicated through your letters of reference. Declining to provide consent will not impact the Admissions Committee's decision on your application.

My signature below gives ASU Department of Social Work permission to contact these academic resource personnel, if they choose to.

Student Signature _____ Date _____

My signature below denies the ASU Department of Social Work permission to contact any other academic resource personnel, other than those indicated through my letters of reference.

Student Signature _____ Date _____

Code of Ethics Compliance Statement

My signature below indicates that I have read and evaluated the National Association of Social Workers (NASW) Code of Ethics and I understand that I am obligated to follow the NASW Social Work Code of Ethics should I be admitted into the Program. **Note: To sign the statement without having read the code is a violation of the code.**

Applicant Signature _____ Date _____

Application materials are due by the second Friday in February. Late or incomplete applications will not be considered. Submit your application materials to:

Arkansas State University
Department of Social Work
P.O. Box 2400
State University, AR 72467
Attn: Ms. Geri Staples
(870)972-3984