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| For Academic Affairs and Research Use Only | |
| CIP Code: |  |
| Degree Code: |  |

**Course Revision Proposal Form**

**[ x] Undergraduate Curriculum Council**

**[ ] Graduate Council**

Signed paper copies of proposals submitted for consideration are no longer required. Please type approver name and enter date of approval.

Email completed proposals to [curriculum@astate.edu](mailto:curriculum@astate.edu) for inclusion in curriculum committee agenda.

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| C:\Users\mdhill\Desktop\matt hill sig.png 3/6/2018 **Department Curriculum Committee Chair** | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Enter date…  **COPE Chair (if applicable)** |
| 2/27/2018 **Department Chair:** | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Enter date…  **Head of Unit (If applicable)** |
| C:\Users\mdhill\Desktop\matt hill sig.png 3/6/2018 **College Curriculum Committee Chair** | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Enter date…  **Undergraduate Curriculum Council Chair** |
| Jim Washam 3/6/2018 **College Dean** | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Enter date…  **Graduate Curriculum Committee Chair** |
| |  |  | | --- | --- | | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Enter date |   **General Education Committee Chair (If applicable)** | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Enter date…  **Vice Chancellor for Academic Affairs** |

1. Contact Person (Name, Email Address, Phone Number)

Patricia Robertson, [probertson@astate.edu](mailto:probertson@astate.edu); 870-972-2300

2. Proposed Starting Term and Bulletin Year for Change to Take Effect

Fall 2018

3. Current Course Prefix and Number

FIN 4783

3.1 – [Yes]Request for Course Prefix and Number change

If yes, include new course Prefix and Number below. *(Confirm that number chosen has not been used before. For variable credit courses, indicate variable range. Proposed number for experimental course is 9. )*

FIN 478V Variable Credit 1-6 hours

3.2 – [Yes] If yes, has it been confirmed that this course number is available for use?

*If no: Contact Registrar’s Office for assistance.*

4. Current Course Title

Internship

4.1 – **[**No**]** Request for Course Title Change

If yes, include new Course Title Below.

Enter text...

1. If title is more than 30 characters (including spaces), provide short title to be used on transcripts. *Title cannot have any symbols (e.g. slash, colon, semi-colon, apostrophe, dash, and parenthesis).*

Enter text...

1. Please indicate if this course will have variable titles (e.g. independent study, thesis, special topics).

Enter text...

5. – **[**Yes **]** Request for Course Description Change.

If yes, please include brief course description (40 words or fewer) as it should appear in the bulletin.

Supervised work experience with bank management in an appropriate banking environment.

6. – [Yes ] Request for prerequisites and major restrictions change.

*(If yes, indicate all prerequisites. If this course is restricted to a specific major, which major. If a student does not have the prerequisites or does not have the appropriate major, the student will not be allowed to register).*

1. **Yes** Are there any prerequisites?
   1. If yes, which ones?

Prerequisites; FIN 3713, junior or senior standing, and permission of instructor.

* 1. Why or why not?

These prerequisites provide students with necessary knowledge and experience for meaningful participation in the internship and contribution to the internship site.

1. No Is this course restricted to a specific major?
   1. If yes, which major? Enter text...

7. – [No ] Request for Course Frequency Change(e.g. Fall, Spring, Summer). *Not applicable to Graduate courses.*

a. If yes, please indicate current and new frequency:

Enter text...

8. – [No ] Request for Class Mode Change

*If yes, indicate if this course will be lecture only, lab only, lecture and lab, activity, dissertation, experiential learning, independent study, internship, performance, practicum, recitation, seminar, special problems, special topics, studio, student exchange, occupational learning credit, or course for fee purpose only (e.g. an exam)? Please* *indicate the current and choose one.*

Enter text...

9. – [No ] Request for grade type change

*If yes, what is the current and the new grade type (i.e. standard letter, credit/no credit, pass/fail, no grade, developmental, or other [please elaborate])*

Enter text...

10.[ No] Is this course dual listed (undergraduate/graduate)?

a. If yes, indicate course prefix, number and title of dual listed course.

Enter text...

11. No Is this course cross listed?

*(If it is, all course entries must be identical including course descriptions. Submit appropriate documentation for requested changes. It is important to check the course description of an existing course when adding a new cross listed course.)*

**11.1** – If yes, please list the prefix and course number of cross listed course.

Enter text...

**11.2** – No Are these courses offered for equivalent credit?

Please explain. Enter text...

12. No Is this course change in support of a new program?

a. If yes, what program?

Enter text...

13. No Does this course replace a course being deleted?

a. If yes, what course?

Enter text...

14. Yes Will this course be equivalent to a deleted course or the previous version of the course?

a. If yes, which course?

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15. No Does this course affect another program? No

If yes, provide confirmation of acceptance/approval of changes from the Dean, Department Head, and/or Program Director whose area this affects.

Enter text...

16. Does this course require course fees? No

*If yes: Please attach the New Program Tuition and Fees form, which is available from the UCC website.*

**Revision Details**

17. Please outline the proposed revisions to the course.

*Include information as to any changes to course outline, special features, required resources, or in academic rationale and goals for the course.*

The purposes of the proposed revisions are as follows: (a) allow variable credit (1-6 hours) for internships; and (b) add prerequisite courses required to provide the necessary background knowledge for the internship. .

18. Please provide justification to the proposed changes to the course.

Students seeking a finance degree will benefit from the practical experience offered by an internship. These experiences provide students with hands on, career-based training. Increased flexibility with the number of hours for internships will encourage more students to engage in internships. A student will benefit more from the internship if the student has completed some study of the subject of Finance prior to the internship. The number of required hours students will work at the bank will vary based upon the number of credit hours the student is earning for the internship.

19. No Do these revisions result in a change to the assessment plan?

*\*If yes: Please complete the Assessment section of the proposal on the next page.*

*\*If no: Skip to Bulletin Changes section of the proposal.*

***\*See question 19 before completing the Assessment portion of this proposal.***

**Assessment**

**Relationship with Current Program-Level Assessment Process**

20. What is/are the intended program-level learning outcome/s for students enrolled in this course? Where will this course fit into an already existing program assessment process?

Enter text...

21. Considering the indicated program-level learning outcome/s (from question #23), please fill out the following table to show how and where this course fits into the program’s continuous improvement assessment process.

*For further assistance, please see the ‘Expanded Instructions’ document available on the UCC - Forms website for guidance, or contact the Office of Assessment at 870-972-2989.*

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| **Program-Level Outcome 1 (from question #23)** | Type outcome here. What do you want students to think, know, or do when they have completed the course? |
| Assessment Measure | Please include direct and indirect assessment measure for outcome. |
| Assessment  Timetable | What semesters, and how often, is the outcome assessed? |
| Who is responsible for assessing and reporting on the results? | Who (person, position title, or internal committee) is responsible for assessing, evaluating, and analyzing results, and developing action plans? |

*(Repeat if this new course will support additional program-level outcomes)*

**Course-Level Outcomes**

22. What are the course-level outcomes for students enrolled in this course and the associated assessment measures?

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| **Outcome 1** | Type outcome here. What do you want students to think, know, or do when they have completed the course? |
| Which learning activities are responsible for this outcome? | List learning activities. |
| Assessment Measure | What will be your assessment measure for this outcome? |

*(Repeat if needed for additional outcomes)*

**Bulletin Changes**

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| **Instructions** |
| **Please visit** [**http://www.astate.edu/a/registrar/students/bulletins/index.dot**](http://www.astate.edu/a/registrar/students/bulletins/index.dot) **and select the most recent version of the bulletin. Copy and paste all bulletin pages this proposal affects below. Follow the following guidelines for indicating necessary changes.**  **\*Please note: Courses are often listed in multiple sections of the bulletin. To ensure that all affected sections have been located, please search the bulletin (ctrl+F) for the appropriate courses before submission of this form.**  - Deleted courses/credit hours should be marked with a red strike-through (~~red strikethrough~~)  - New credit hours and text changes should be listed in blue using enlarged font (blue using enlarged font).  - Any new courses should be listed in blue bold italics using enlarged font (***blue bold italics using enlarged font***)  *You can easily apply any of these changes by selecting the example text in the instructions above, double-clicking the ‘format painter’ icon 🡪 , and selecting the text you would like to apply the change to.*  *Please visit* [*https://youtu.be/yjdL2n4lZm4*](https://youtu.be/yjdL2n4lZm4) *for more detailed instructions.* |

FIN 3723. Financial Analytics and Modeling Fundamental techniques and best practices for financial analysis and modeling. Prerequisite, FIN 3713. Fall, Spring.

FIN 3733. Personal Finance Concerned with management of the personal financial resources of the individual and the family. Provides guidance for consumer purchasing and credit, personal insurance, taxation, investing, estate planning, and social security. Designed for non-business majors, course counts only as a free elective, except where required in major. Demand.

FIN 3763. Financial Institutions and Markets An in depth study of financial institutions such as banks, savings and loans, insurance companies and financial markets. Primary emphasis will be on depository institutions. Prerequisites, ECON 2313 and FIN 3713. Fall, Spring.

FIN 3773. Financial Risk Management An in depth study of financial risks facing banks, such risks as those arising from fixed income and foreign exchange investments will be covered. Prerequisites, MATH 2143 or MATH 2194 or MATH 2204; ECON 2113 or STAT 3233; and FIN 3713. Fall.

FIN 3813. International Financial Management and Banking Study of financial concepts and issues in banking as they relate to business decisions in a global economy. Prerequisite, FIN 3713. Demand.

FIN 4013. Financial Wealth Management The application of financial planning topics to realistic scenarios and case studies involving personal and small business financial planning. Prerequisite, FIN 4723. Spring.

FIN 4293. New Venture Financing Introduction to the dynamic challenges facing new business ventures in securing financial backing to support growth and development. Venture capital, internally generated funding and external sources of funding will be discussed along with debt and equity financing. Demand.

FIN 4723. Investments Security investment, the tools of investment analysis, the formulation of investment policy and the role of the individual investor in the economy. Prerequisites, ECON 2113 or STAT 3233; and FIN 3713. Fall, Spring.

FIN 4743. Managerial Finance Emphasis on principles and tools for analysis and decision making in working capital management. Studies include cash flow forecasting, inventory model applications, sources and uses of funds analysis, trade credit policies, and techniques of short and intermediate term sales forecasting. Prerequisites, ECON 2113 or STAT 3233; and FIN 3713. Spring.

FIN 4753. Capital Management Analysis of the management aspects relating to the inflows and outflows of permanent capital in business enterprises. Examines the management of long-term assets, long-term credit, equity and internal financing. Corporate expansion including mergers, acquisitions, corporate reorganization, and bankruptcies. Prerequisites, ECON 2113 or STAT 3233, and FIN 3713. Fall, Spring.

FIN 4763. Bank Management Principles used in the management of commercial banks, relating to loans, credit analysis, security portfolios, analysis and interpretations of Federal Reserve regulations and publications. Prerequisites, ECON 2313 and FIN 3713. Fall.

FIN 4773. Advanced Bank Management Applications of financial management techniques to ban management decisions through experiential learning opportunities. Computer based analysis, simulations, and written and oral presentations. Prerequisite, FIN 4763. Spring.

FIN ~~4783~~478V. Internship in Bank Management Supervised work experience with bank management in an appropriate banking environment. ~~To earn intern credit, each student is expected to spend six to eight hours per week for 15 weeks or the equivalent at the bank.~~ Prerequisites, FIN 3713, Junior or Senior standing, and permission of instructor. ~~is required.~~ Fall, Spring, Summer.

FIN 479V. Finance Internship Practical experience in a variety of finance settings. Students will be assigned to work with an organization and supervised by an experienced professional to gain real world training. Prerequisite, instructor permission. Fall, Spring, Summer.

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FIN 489V. Special Problems in Finance Individual problems in finance arranged in consultation with the instructor. Must be approved by department chair. Fall, Spring, Summer.

*The bulletin can be accessed at* [*http://www.astate.edu/a/registrar/students/*](http://www.astate.edu/a/registrar/students/)

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