

**RECOMMENDATION
FOR ADMISSION
TO GRADUATE STUDY**



**DOCTOR OF EDUCATION IN EDUCATIONAL LEADERSHIP
Arkansas State University**

Applicant's Name _____
ASU Student ID # _____

To the applicant: You must have at least two recommendations submitted on your behalf by college or university faculty under whose direction you have completed graduate work and two individuals who are current or former colleagues or supervisors who are capable of making judgments about the quality of your work. You should make this form available to these individuals who will then complete and return it to the Center for Excellence in Education. Although you are not required to submit confidential recommendations for admission consideration, some individuals prefer to submit confidential recommendations which are not available to the applicant. **If you wish to permanently waive your right to inspect this recommendation, sign your name on the following line** (pursuant to the Family Education Rights and Privacy Act of 1974).

Recommender's Name: _____

Recommender's Position: _____

Recommender's Address: _____

Recommender's Phone Number: _____

To the recommender: The above named individual has applied for admission to the doctoral program in educational leadership at Arkansas State University and has asked that you submit a recommendation on his/her behalf. Please complete both sides of this application and return directly to **Center for Excellence in Education, PO Box 1270, State University, AR 72467-1270**. If you wish, you may submit your recommendation in letter form; however, we request you complete a thorough and frank appraisal of the applicant addressing each of the specific evaluation areas included on this form. Unless accompanied by the signed waiver on this form, letters are treated as non-confidential.

PART ONE: Please describe how long and in what capacity you have known the applicant.

PART TWO: For each characteristic listed, please rate the applicant using the scale to the left. (Your rating should be based on your best estimate of the overall quality of persons seeking admission to doctoral study.)

1. Exceptional (top 5%)	
2. Superior (top 20%)	Potential performance in doctoral study _____
3. Very good (top 40%)	
4. Average (upper 50%)	Interpersonal skills _____
5. Below average (lower 50%)	
6. Poor (lower 25%)	Significant professional contributions _____
X. Unable to evaluate	
	Written and oral communication _____
	Dependability and initiative _____
	Problem analysis, problem solving _____
	Demonstrated leadership ability _____

PART THREE: Please make any comments about the applicant's professional and/or academic background that you believe contributes to an understanding of his/her potential to serve in a leadership position and to succeed in advanced graduate study.



Recommender's Signature

Date