

Arkansas State University has partnered with Verified Credentials to manage your program requirements including the following:

- Background Report
- Drug Test

To access Verified Credentials – Student go to:

<http://student.verifiedcredentials.com/?organization=arkansasstate>

### How It Works:

1. Enter code for the program you will be attending located above the “Get Started!” button on the right side of the page

<b>AR Clinical Rotations</b>	<b>MO Clinical Rotations</b>
<b>KMFXH-63942</b>	<b>GHFCJ-43246</b>
<b>TN Clinical Rotations</b>	<b>Drug Screen Only</b>
<b>JKDDP-63378</b>	<b>HHGCT-44273</b>

2. Create an account
3. Enter all required information
4. Provide supporting documentation
5. Track your progress
6. Create a “sharing code” to share completed report with clinical affiliates  
To create a sharing code:  
Log back in to your QualifiedFirst account  
Click on “Sharing” tab and select the items you need to share with someone else  
Click “Next” when you are done  
Review your selections and click “Next” to continue  
Choose who and how you want to share the information  
You will get a notice that an invitation to share has been sent to the recipient  
The recipient will receive a notice with a website and code to access your report

If you have any questions, our Client Services Team is ready to assist you. Please call us at 800.938.6090 or email us at [ClientServices@verifiedcredentials.com](mailto:ClientServices@verifiedcredentials.com).