

ASU-Jonesboro Campus Master Plan

PROJECT NAME

November 30, 2011

DATE

1:00pm

TIME

MEETING NO.

Conference Call

MEETING LOCATION

50410.000

JJR PROJECT NUMBER

Jon Hoffman

ISSUED BY

Standing Administrative Conf Call

PURPOSE OF MEETING

PARTICIPANT	COMPANY
Al Stoverink	Associate Vice Chancellor Facilities Management
David Handwork	Director of Planning, Design, and Construction
Bill Hall	University Planner/Landscape Architect
Neal Kessler	JJR
Jon Hoffman	JJR

JJR led an administrative conference call with the ASU project management team. This is a summary of major discussion points, decisions made, and action items.

Discussion/ Decisions:

Campus Analysis - Follow-Up

- ASU project management team not surprised by the initial finding of a low classroom utilization rate.
- Provost Jones would like the campus master plan to include a recommendation that funding for classroom renovations should be consolidated and expanded.
- Humanities Building is designed for two 120-seat classrooms and many 30-40 seat classrooms. Master planning team should consider if the building program should be reconsidered to provide larger classrooms.

Draft Concept for Sorority Village

- Rick Stripling supports the general concept; the architect is reviewing and is concerned about each residence having two fronts.
- Board of Trustees to review concept on December 2.
- Bush Street will soon be renamed Sorority Way.

Schedule Next Campus Meeting – Alternative Development Concepts

- The group tentatively scheduled Tuesday January 31, and Wednesday, February 2 for the next campus visit.
- During the visit, JJR will show the alternatives to the Chancellor’s Executive Committee, the advisory boards, and campus and community groups.

Action Items for ASU-Jonesboro:

- Collect and follow-up on missing background information
 - Existing building loading areas
 - Off-campus housing list (via Patrick Dixon or April Konvalinka)

Action Items for JJR:

- Collect and follow-up on missing background information
 - City of Jonesboro mapping

Next Meetings:

- Monday, December 5
 - 4pm – Paulien, Jon Carvell, Bill Hall, Al Stoverink
- Tuesday, December 6
 - 8am – with Chancellor's Executive Committee
 - 12noon – with Campus and Community Advisory Boards
- Next standing conference call
 - Wednesday, December 14 at 1pm Central

Our summarization of this meeting is transcribed as above. Please notify the preparer within five (5) business days of this transmission of any disagreement as the foregoing becomes part of the project record and is the basis upon which we will proceed.