ADMINISTRATIVE COUNCIL MEETING
Wednesday, October 20, 2010
Meeting Notes

Attendees:
Don Maness – Dean
Greg Meeks, Associate Dean
Mary Jane Bradley – Director, PEP
George Foldesy – Chair, CEE
George Foldesy for Mitch Holifield – Chair, ELSCE
Loretta McGregor, Chair, Psychology & Counseling
Jo Ann Nally, Director of Childhood Services
Ron Towery for Dianne Lawler – Chair, Teacher Education
Jim Stillwell – Chair, HPESS

Absent:
Mitch Holifield – Chair, ELSCE
Dianne Lawler – Chair, Teacher Education

OLD BUSINESS
1. Faculty Equity
   a. Chairs recommendations need to include the dollar amount and the justification.
   b. Assumptions by Dean’s Office were discussed
      i. There has not been any equity money for 3 years, so there is a need
      ii. $80,000 is available for equity ($20,000 designated for benefits)
      iii. We are using the April 26 chart
      iv. Productivity is a factor in the recommendation (chair and dean)
      v. Inequities of less than $1000 will not be forwarded to AAR
      vi. $9000 or more requested funded over 3 years
      vii. $5000-$8999 requested funded over 2 years

NEW BUSINESS
1. 2010 Productivity Reports by Department – Handout
   - The productivity report form is available on the College of Education website under “forms.”

2. ADC Meeting Report – October 4, 2010 – Handout
• Library Allocation report was provided

3. ADC Meeting Report – October 18, 2010 - Cancelled

4. Congressional Funding Priorities – Handout
   • November 22 is the deadline for identifying Congressional funding priorities ($100,000 or over)

5. Update on Faculty/Staff searches – Department Chairs
   • Dr. Cline’s position was a failed search and it is being reopened
   • Department of Teacher Education chair position currently has two candidates
   • Early Childhood position search is planning to bring two candidates to campus for interviews
   • Early Childhood Services Assistant Director search is planning to bring three candidates to campus for interviews
   • School Counseling search has been extended to December 31. Currently, checking references on three candidates

6. United Way Campaign
   • Department Chairs have received United Way packets for their departments.

7. Announcements:
   • PRT Nov 8 2nd year faculty due
   • Dr. Chuikova visiting Russian professor will be leaving next Friday

8. Meeting was adjourned at 10:50 AM