

ASU-SHC
 SPRING 2016
 DATES TO REMEMBER

January	19	First day of classes	
	19	Clinic Meeting for Graduate Students 2:00	
	20	First day of Externship for Clinic II Graduates	
	22	Paperwork due to Mrs. Pait for Undergrad Clinicians <ul style="list-style-type: none"> • Emergency Medical Status Form • Proof of TB, CPR, and Liability Insurance • Clinic Handbook Signature Page • Substance Abuse, Complaint Policy, Hep B, and Honor Code 	
	22	External Site Agreements due to Mrs. Pait (Externs only)	
	22	External Site Supervisor credentials due to Mrs. Pait (Externs only)	
	25	ASUSHC Opens	
	28	First day for Brookland Literacy Programs 3:00 arrival	
	29	ASU-SHC client paperwork due to Mrs. Mary <ul style="list-style-type: none"> • Emergency Medical Status & Patient Info (blue) A-4 • Consent Form (pink) C-4 • Notice of Privacy Policy (green) C-6 • Authorization to Transport (purple) C-8 Only if minor. • Publicity Consent (tan) C-5 • Consent for Release of Information (yellow) C-3 Only if needed. 	
	February		Daily clock hours due to observation room (daily sheets and monthly composite). Copies available on the website. (D-3 and D-4) will be turned in on March 3 for Jan and Feb 2016.
		4-5	First draft of Treatment Plan due to supervisors (<u>This document is due to your supervisor one week following the second session with your client.</u>)
	March	1	Mid-term Self-Reflection papers due to supervisors and forwarded to Mrs. Pait by supervisor.
		1	Daily and Monthly Clinical Clock Hour Record due to Obs. Room
			Midsemester grades due to Mrs. Pait
1		Midsemester Self-reflections due to supervisors.	
1-7		Midsemester supervisory conference	
	21 -26	ASUSHC Closed for Spring Break (<u>Off Campus Clinicians abide by their site's schedule. Some may not observe spring break.</u>)	
April	1	Daily Clinical Clock Hour Record due to Observation Room	
	8	First Draft of Treatment Summary due to supervisors	
	8	Clinical Instructor's Seminar- Undergrads are required to attend.	
	15	Self-Reflection papers due to supervisors	
	28	Last day clinic for ASUSHC	
May	29	Clinic Inventory and Clean Up Days	
	2	Last day of Classes	
	2	Daily clinical clock hours due to observation room. (daily, monthly, and semester composite)	
	3-6	Final supervisory conferences	
	4-10	Final Exams	
	14	Commencement	

