

Some of the many benefits of volunteering include....

- Develop Leadership/Volunteerism Skills
- Opportunity to Enhance your Resume
- Meet New Energetic Scholars
- Receive Letters of Recommendation
- Improve Career Opportunities/Social Awareness
- Reveal Hidden Strengths or Talents
- Make a Difference!

Other DS Volunteer Opportunities

- Mentoring
- Tutoring
- Golf-cart Driver/Peer Assistant
- Community Projects
- ASU Leadership Center
- Delta Sigma Omicron (growing organization for students, alumni, and professionals with an interest in ensuring that qualified individuals with disabilities are afforded an equal opportunity to participate in and benefit from curricular, co-curricular, and vocational opportunities available at Arkansas State University).



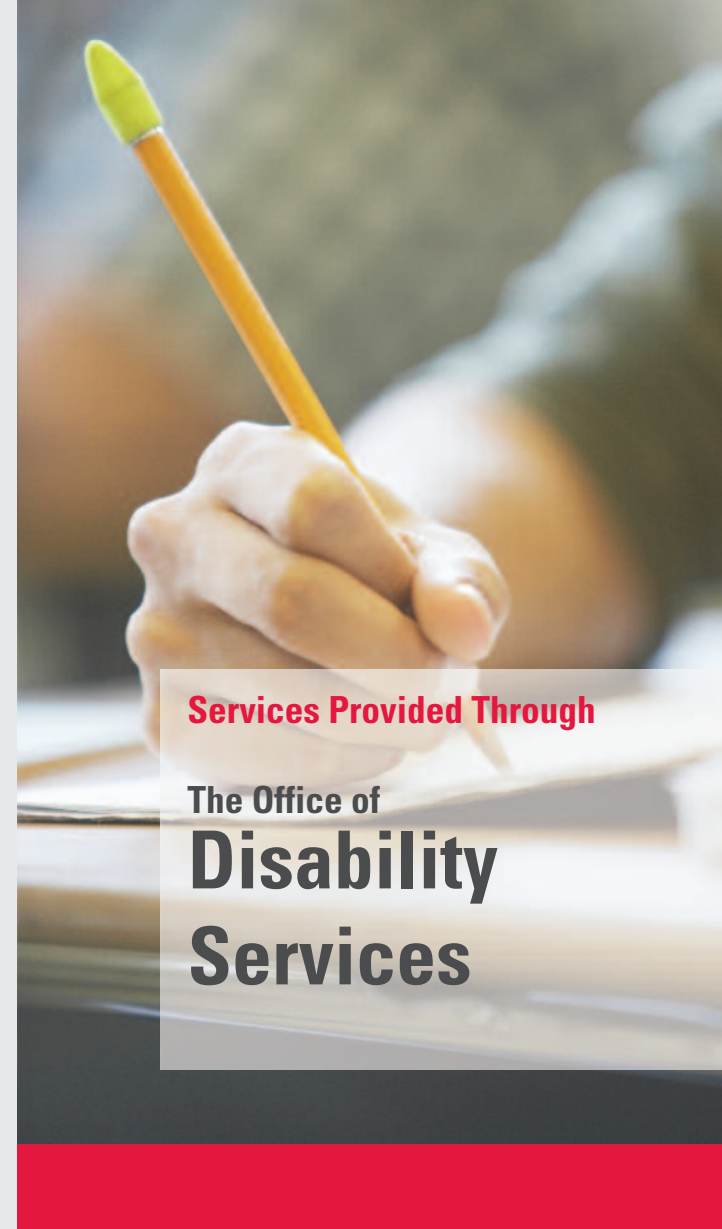
Disability Services Mission: We provide assistance to students with disabilities, and strive to ensure access for full participation through representation and implementation of academic and nonacademic adjustments. We continue to build on a positive image of disability and facilitate a supportive and inclusive environment for all within the university community.

Corlisha S. Presley

Note-taking Program Coordinator
(870)-972-3424

Dr. Jenifer-Rice Mason, Director

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<http://disability.astate.edu>



Services Provided Through

The Office of
**Disability
Services**

**NOTE-TAKING
PROGRAM GUIDE**

What is a Ghostwriter?

A "Ghostwriter" is simply a volunteer note-taker who takes notes in their classes, and is willing to share a copy of their notes with a student with a disability! At any given time ASU has 100-150 students with disabilities enrolled in the Note-taking Program, and over 350 registered Ghostwriters, which makes the services our volunteers provide invaluable!

Students who may require Ghostwriter Services include, but are not limited to:

- Hearing Impairments
- Learning Disabilities
- Reading Disorder
- Dyslexia
- Dysgraphia
- Autism Spectrum
- Asperger's Disorder
- Attention Deficit Hyperactivity Disorder (ADHD)
- Psychiatric Disabilities
- Certain Medical/Health Conditions

Does it take a lot of extra time?

Not at all! All you are required to do is bring your notes to Disability Services and make a copy of them for FREE, and we'll take it from there. If you choose to type your notes, you are welcome to email them and save yourself a trip!



How do I become a Ghostwriter?

There are 3 ways to become a Ghostwriter:

- Sign-up via the link below to complete and submit the Ghostwriter Note-taking Volunteer Application.
https://webapps.astate.edu/ada/note_taker.php
- Stop by Disability Services to complete a Ghostwriter Volunteer Application.
- Simply volunteer if your instructor announces the opportunity in class.

Students with Disabilities

Please contact Disability Services to update or inquire about this service if you are a current or prospective student.

Faculty

Your assistance is vital in helping locate quality note-takers (Ghostwriters). Please encourage students to volunteer! It is not only beneficial to students with disabilities, but to volunteers as well. Many volunteers report that their note-taking skills have greatly improved by taking notes for another student.

Retaining dependable note-takers (Ghostwriters) can sometimes be difficult, so your announcements, emails, and recommendations are greatly appreciated. In addition to assisting in recruiting volunteers, please feel free to refer any student you believe may benefit from our services. For more information, please contact Disability Services at 870-972-3964.

Ghostwriters

The success of our Note-taking Program depends entirely on the dedication and generosity of our Ghostwriters. By sharing a copy of your notes, the student can spend more time concentrating on the content being covered rather than the mechanics of trying to get it all down on paper.

As a token of appreciation, DS will:

- Provide letters of recommendation.
- Sign-off on any volunteer/community service hours that students may need to fulfill social organization/internship requirements.
- Host a Volunteer Appreciation Reception recognizing all of our volunteers.

Interested parties should follow the link below to complete the online Note-taking Volunteer Application or contact the DS Note-taking Program Coordinator at 870-972-3424.

https://webapps.astate.edu/ada/note_taker.php

