

Graduate Council  
September 28, 2005 : 3:00 pm  
Graduate School Conference Room  
Minutes

The Graduate Council met September 28 in the Graduate School Conference Room. Present were Drs Armah, Chaffee, Chappell, Ford, Gilbert, McDaniel, Peck, Risch for Bednarz, Saleh, Sustich, and Ms. Curbo.

1. New Courses  
MBS 6/7131-9 Independent Study in Molecular Biosciences  
MBS 8891-12 Dissertation  
MBS 7121-3 Topics in Biosciences  
MBS 7111-3 Seminar in Molecular Biosciences  
**All tabled until October 12, 2005**
2. Bulletin Changes  
Changes to add the new Molecular Biosciences program description and a new section entitled “interdisciplinary programs”  
**Tabled until October 12, 2005**
3. Application for graduate faculty status  
Dr. Dorea Bonneau (Assoc) – Dept. of Educational Leadership, Curriculum, and Special Education - **Withdrawn**  
Dr. Argelia Lorence (Assoc) – Dept. of Chemistry and Physics – **Approved**
4. New Business
  - a. Dr. Sustich will draft a memo on graduate faculty status and present it at the next meeting
  - b. Discussion on Incomplete grades – At the graduate level an “I” never changes without a change of grade form being filed. “I” is fine for thesis and dissertation hours but for standard classes an “I” should not be left indefinitely. A possibility might be that an “I” change to an “F” after one year on a standard class. For a dissertation or thesis, the grade might change to “NC” after a period of 5-7 years.. There should never be an “I” left on a transcript after graduation is reached. Dr. Sustich asked that the GC think about this issue for the next meeting.
  - c. Ms. Curbo spoke about Banner and the need to keep class titles less than 30 characters including spaces, commas, etc. Ms. Curbo will be developing abbreviations.
  - d. The GC discussed the current candidacy form and voted to eliminate it. A replacement form will be discussed at the October 12 meeting.