

Sent to All Users on February 13, 2013

By Lori Winn, Director of Human Resources, Arkansas State University

The University has been provided additional information from the Internal Revenue Service to assist in protecting your personally identifiable information. Employees who are concerned that they may have been a victim of identity theft should utilize the following procedures:

1. Go to the Internal Revenue Service website at www.irs.gov
2. Type "14039" in the search box. Download, complete the form, and submit it to the IRS
3. Go to one of the three (3) credit reporting agencies, www.equifax.com; www.experian.com; or www.transunion.com; and place a fraud alert on your file
4. Go to www.annualcreditreport.com and download a free copy of your credit report to verify that your identify has not been stolen

For additional information, you may also visit the IRS Taxpayer Guide to Identity Theft at <http://www.irs.gov/uac/Taxpayer-Guide-to-Identity-Theft>

Sincerely,
Lori

Lori A. Winn

Director of Human Resources

P.O. Box 1500 | State University, AR 72467

Office: (870) 972-3454 (870) 972-3454 | Fax: (870) 972-3337
lwinn@astate.edu | <http://www.astate.edu>