

ARKANSAS STATE UNIVERSITY

PRE-TEACHER INTERN CHECK FORM

ECH P-4, ECH/SPED, AND MLED 4-8

Campus (check one): ☐ ANC ☐ Beebe ☐ EACC ☐ Jonesboro ☐ Mid-South ☐ Mt. Home ☐ PCC

Teaching Intern Semester: _____

Student: _____ ASU ID# _____

Major _____ Middle Level Subject Area _____ Catalog Year _____

Current Phone #: _____ Advisor: _____

ASU E-Mail Address _____

This is a checkpoint that includes the prerequisites to the teaching intern semester. The process has been implemented to assist you in determining your eligibility for the teaching internship. Deficiencies identified at this point can possibly be eliminated between now and the beginning of your internship semester.

Current transcript(s) must accompany this form. (Unofficial transcripts from all institutions)

I. Cumulative Degree Hours

Hours GPA

Current Cumulative Degree Hours _____

Semester Hours of Current Enrollment _____

Semester hours enrolled in last semester before internship _____

Summer enrollment _____

Total semester hours must equal 90 or more _____

II. Major/Professional Education Requirements

Hours completed in the major & professional education course requirements: _____ Major GPA: _____

List of major and professional education course requirements: Format – Semester: Prefix and Number

Current Semester: Prefix & Number	Semester: Prefix and Number	Semester; Prefix and Number
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Date Filed (office use only): _____

III. List of Departmental, Specialty Area and General Education Requirements Remaining:
Format – Semester: Prefix and Number

IV. Starting fall 2015, candidates in initial undergraduate programs must pass the state approved content assessment(s) and pass the state approved pedagogical assessment prior to graduation.

V. Technology requirement: All interns are required to have access to an iPad or iPad mini during their internship for supervision/communication and access to important documents.

VI. I, _____, understand that I will meet the minimum requirements for teaching internship if I have met the following criteria:

1. Formal admittance to the Teacher Education Program (As of August 24, 2015, all students must attain a minimum overall GPA of 2.70 for admission.)
2. Attainment of Senior standing – 90 semester hours
3. Completion of a Pre-Teacher Intern Check form filed with the Office of Professional Education Programs
4. Completion of professional education courses for secondary education majors and professional education/major courses for early childhood, early childhood/special education, and middle level majors with the exception of the of the teaching internship semester (All students must have a 'C' or better in the Professional Education courses, including Exceptional Child in the Regular Classroom.)
5. Attainment of a minimum overall grade point average of 2.5 in all work taken and a grade point average of 2.50 in the major area. (Must be maintained through graduation)
6. Completion of prescribed department requirements
7. Completion of Intent application forms for teaching internship eight weeks before the end of the semester or one week before the pre-registration date of the semester preceding teaching internship
8. Attendance at the mandatory orientation and seminar sessions for the teaching internship
9. Verification of no conviction of a felony or crimes (See page 35 & 36 of the Teacher Education Handbook)
10. Verification of no child maltreatment

List all departmental requirements you must meet: _____

I understand that I must meet all requirements specified in the undergraduate Teacher Education Handbook and the Undergraduate Bulletin when the actual assignment for teaching internship experience takes place. Furthermore, my advisor will complete an admission validation form at the beginning of the internship semester and if I do not meet all internship admission requirements, I must postpone my teaching internship semester.

I further acknowledge that during the internship semester I am not permitted to enroll in other university/college courses including correspondence, web, distance learning, or courses at other universities/colleges. I will only be enrolled in the internship courses.

Teacher Intern's signature

Date

Advisor's signature

Date

A copy is retained by the advisor, a copy by the student, and the original copy is to be submitted to the office of Professional Education Programs, Education Building, Room 213.