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| For Academic Affairs and Research Use Only |
| CIP Code:  |  |
| Degree Code: |  |

 **Course Deletion Proposal Form**

**[ ] Undergraduate Curriculum Council**

**[ ] Graduate Council**

Signed paper copies of proposals submitted for consideration are no longer required. Please type approver name and enter date of approval.

Email completed proposals to curriculum@astate.edu for inclusion in curriculum committee agenda.

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**Department Curriculum Committee Chair** |

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**COPE Chair (if applicable)** |
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**Department Chair:**  |

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**Head of Unit (If applicable)**   |
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**College Curriculum Committee Chair** |

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**Undergraduate Curriculum Council Chair** |
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**College Dean** |

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**Graduate Curriculum Committee Chair** |
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**General Education Committee Chair (If applicable)**   |

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**Vice Chancellor for Academic Affairs** |

**1. Course Title, Prefix and Number**

Enter text...

**2. Contact Person** (Name, Email Address, Phone Number)

Enter text...

**3. Last semester course will be offered**

Enter text...

Please clarify by selecting one of the following:

1. [ ] Remove Select Degree / Course from bulletin for Fall / Spring / Summer of Year
2. [ ] Other - Please clarify - Click here to enter text.

**4. Student Population**

a. The course was initially created for what student population?

Enter text...

b. How will deletion of this course affect those students?

Enter text...

**College, Departmental, or Program Changes**

**5.** a. How will this affect the college, department, and/or program?

Enter text...

b. **Yes / No** Does this program and/or course affect another department?

If yes, provide confirmation of acceptance/approval of changes from the Dean, Department Head, and/or Program Director whose area this affects.

 Enter text...

 c. Please provide a short justification for why this course being deleted from program.

 Enter text...

**6. Yes / No Is there currently a course listed in the bulletin which is equivalent to this one?**

If yes, which course(s)?

 Enter text...

**7. Yes / No Will this course be equivalent to a new course?**

If yes, what course?

Enter text...

**Bulletin Changes**

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| **Instructions**  |
| **Please visit** [**http://www.astate.edu/a/registrar/students/bulletins/index.dot**](http://www.astate.edu/a/registrar/students/bulletins/index.dot) **and select the most recent version of the bulletin. Copy and paste all bulletin pages this proposal affects below. Follow the following guidelines for indicating necessary changes.** **\*Please note: Courses are often listed in multiple sections of the bulletin. To ensure that all affected sections have been located, please search the bulletin (ctrl+F) for the appropriate courses before submission of this form.** - Deleted courses/credit hours should be marked with a red strike-through (~~red strikethrough~~)- New credit hours and text changes should be listed in blue using enlarged font (blue using enlarged font). - Any new courses should be listed in blue bold italics using enlarged font (***blue bold italics using enlarged font***)*You can easily apply any of these changes by selecting the example text in the instructions above, double-clicking the ‘format painter’ icon 🡪 , and selecting the text you would like to apply the change to.**Please visit* [*https://youtu.be/yjdL2n4lZm4*](https://youtu.be/yjdL2n4lZm4) *for more detailed instructions.* |

Paste bulletin pages here...